

HAND BOOK

2023-2024



St. Pious X Degree & PG College for Women

Managed by the Society of Catechist Sisters of St. Ann

Autonomous College, affiliated to OU

Re-accredited by NAAC with A+ Grade, ISO Certified 9001:2015

Snehapuri Colony, Opp. HMT Bus stop,
Nacharam Road, Hyderabad -500076

Mobile No : 7680924460, 7093324460

E-mail : stpiouscollege@yahoo.co.in

Website : www.stpiouscollege.org

GENERAL INFORMATION

Address of the College : St.Pious X Degree & PG College
for Women
Snehapuri Colony, Nacharam
Hyderabad-500076

Mobile-Office : 7680924460, 7093324460

Front Office Asst. : 9347540990

E-mail : stpiouscollege@yahoo.co.in

Website : www.stpiouscollege.org

College Timings : 9:10 am to 3:20pm

Office Working Hours : 9:15 am to 4.00 pm

Timings to meet
the Principal : 2:00 pm to 4:00 pm

Timings to meet
Faculty/Mentors : 3:20 pm to 3:45 pm

All types of Certificates will be issued on a two days' notice.

NOTE: *This Handbook is to be brought to the college daily*

PERSONAL INFORMATION

Name : _____

Program: _____

Roll No. : _____

E-Mail ID : _____

Phone No. : _____

Vehicle No. : _____

Driving License : _____

Aadhaar Card : _____

Category : _____

Any Chronic
Health Issues : _____

Student Signature : _____

Father's Name : _____

Occupation : _____

Contact No. : _____

Mother's Name : _____

Occupation : _____

Contact No. : _____

Res. Address : _____

Day Scholar/Hostel : _____

Name of the Hostel : _____

Warden's Contact No.: _____

Address: _____

PERSONAL INFORMATION

Name : _____

Program: _____

Roll No. : _____

E-Mail ID : _____

Phone No. : _____

Vehicle No. : _____

Driving License : _____

Aadhaar Card : _____

Category : _____

Any Chronic
Health Issues : _____

Student Signature : _____

Father's Name : _____

Occupation : _____

Contact No. : _____

Mother's Name : _____

Occupation : _____

Contact No. : _____

Res. Address : _____

Day Scholar/Hostel : _____

Name of the Hostel : _____

Warden's Contact No.: _____

Address: _____

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1. BRIEF HISTORY

Introduction

St. Pious X Degree & PG College for Women is a Catholic Minority Institution established and administrated by the Society of Catechist Sisters of St. Ann, Hyderabad, under the article 30(1) according to the Constitution of India. It is recognized by UGC under 2(f) and 12(B) certificates and is affiliated to Osmania University. The College aims at preparing graduates to lead extraordinary lives in pursuit of truth and personal integrity. Students of all faiths are admitted without any discrimination of caste and creed. The College is committed to serve the poor, needy and socially backward. The College is provided with a hostel on the campus for outstation students.

St. Pious X Degree & PG College for Women had a humble beginning in 1993 with a small group of 90 students. Within a short span of time, it carved a niche as one of the best colleges in Osmania University for its academic standards. It is accredited by NAAC with grade 'A' in 2013 and Re-accredited with 'A+' grade in 2018. The Institution is certified by ISO 9001:2015 in 2021. The serene campus is spread over 3 acres of land, with state of art laboratories, Snehitha Counselling Centre, Mass Communication studio, Language Lab, Psychology Lab, Spacious and well-ventilated ICT class rooms and staff rooms in two buildings. A large auditorium, modern conference hall, audio-visual room, gymnasium, playground and canteen are the additional facilities. The College is offering **18** graduate and **6** Post graduate programs. The College takes pride in possessing a team of **94** committed, dynamic, efficient and highly qualified teaching staff. The College imparts sound academic knowledge promoting the spiritual and social values which help in the integrated growth of the students. The College promotes

Universal brotherhood through prayer services, seminars and workshops. The secret of the success of the college is well-maintained discipline and high academic standard with research culture.

Our Management

The Congregation of Catechist Sisters of St. Ann (CSA) was founded in 1914 in Nalgonda District, Telangana by Rev.Fr. Silvio Pasquali PIME to spread the light of Christ through various charitable activities. The objectives of the Management are the culmination of the various qualities of its founder to eradicate poverty, social injustice, oppression and ignorance among rural masses, which is the very mission of Catechist Sisters of St. Ann. The Management has extended its services to 31 districts in Telangana, Andhra Pradesh, Karnataka, Tamil Nadu and Kerala in India, as well as in Italy and Tanzania of North Africa.

It is administering **70** educational institutions, **11** Colleges & **35** Hostels, catering to around **54,600** students in these Educational institutions. It also administers **10** Hospitals, **10** Social Service Centers, **1** Home for the aged, old age support scheme and other charitable projects.

Our Patron Saint

St. Pius X was born in Riese, Italy. His childhood was in poverty, being the son of village postman. Though poor, his parents valued education and he walked 6 kms to school each day. On 18th September, 1858, he was ordained a priest. On 4th August, 1903, he was elected as Pope of the Catholic Church. In his will, Pope St. Pius X said “I was born poor, I have lived poor and I wish to die poor.”

He was friend of all, he won youth with a smile. He lived up to his Royal call and worked all the time for the poor. **Simplicity, Humility, Faith in God, Fidelity, Fortitude** and **Charity** are the virtues of St. Pius X.

Motto of the College: *Truth, Light and Life*



“The coat of Arms” of our college consists of a burning candle, inner and outer circles, with tri -stars symbolic of Truth, Light and Life.

The **burning candle** symbolizes Commitment and the **flame** symbolizes Divine knowledge permeating the entire world. The **Circles** signify the Inner self and the Outer World, which lead a person from untruth to truth, darkness to light, and death to life.

2. VISION AND MISSION

St. Pious X Degree & PG College focuses on seeking God in all things and working to expand knowledge in the service of humanity through learning, faith and justice.

Vision

To empower women through holistic education and function effectively as competent, socially committed and compassionate individuals.

Mission

To achieve high academic and ethical standards with scientific aptitude and social consciousness through value based quality education.

Objectives

- To prepare graduates to lead extraordinary lives in pursuit of truth, personal integrity, ethical behavior and care for others.
- To set high standards to promote professional and technological expertise.
- To develop creative and innovative abilities and a sense of self discipline.
- To achieve integrity through excellence in teaching, learning and research.
- To involve students in community service and promote responsible leadership qualities.
- To promote environmental consciousness, Cultural Heritage, Social, Spiritual and Human Values.

Core Values

- ❖ Quality Consciousness
- ❖ Integrity
- ❖ Innovation
- ❖ Service

Program Outcomes (Pos)

- ❖ Deep Subject Knowledge
- ❖ Integrity, Fortitude and Independent thinking
- ❖ Inquisitiveness and Research interest
- ❖ Critical thinking and Effective communication
- ❖ Professionalism and Employability for global competency
- ❖ Creative and Aesthetic sense
- ❖ Life skills and Personality development

3. AUTONOMY

St.Pious X Degree and PG College for Women stands for 30 years in Academic Excellence and Women Empowerment. It is conferred with Autonomous status by University Grants Commission on May 31, 2023 which is implemented from the academic year 2023-24. The status of Autonomy has empowered the college in administrative, financial and academic matters. The college has the freedom to launch its own courses, design or modify course curricula, examination and evaluation system, fix the fee structure , admission policy, and awarding degree. College will have full authority to launch new degree programmes and tailor its curriculum to meet the demands of global market.

To fulfil the emerging requirements in the areas of Research, Placement, Entrepreneurship and innovation more skill enhancement courses are incorporated in the curriculum as and when required to keep students competent and successful in their career and life.

GOVERNING BODY

Composition of Governing Body :

1. Five members (one of them Chairperson) nominated by the Parent Body
2. Two Senior faculty members
3. One Administrative Staff of the College
4. One Educationist or industrialist
5. One State Government nominee
6. One University Nominee
7. One Principal of College (Member Secretary)

ACADEMIC COUNCIL

Composition of Academic Council :

1. The Principal (Chairman)
2. All the Heads of Departments in the Autonomous College
3. Four teachers of the Autonomous College
4. Four experts/academicians from outside the Autonomous College
5. Three nominees of the University
6. The Controller of Examination of the Autonomous College
7. A faculty member nominated by the Principal (Member Secretary)

BOARD OF STUDIES

Composition of Board of Studies :

1. Head of the Department concerned (Chairperson).
2. All faculty members of the Department.
3. Two subject experts from outside the parent University
4. One expert is to be nominated by the Vice-Chancellor
5. One representative from industry/corporate sector/allied areas
6. One member of the College alumni
7. Experts from outside the Autonomous College

FINANCE COMMITTEE

Composition of Finance Committee:

1. The Principal (Chairman).
2. One person to be nominated by the Governing Body
3. One senior-most faculty member of the Autonomous College to be nominated in rotation by the Principal for two years.
4. Finance Officer/Officer in-charge of Finance and Accounts.

4.RULES & REGULATIONS

Every student of St. Pious X Degree & PG College is a unique gift of God, nurtured with love and wide opportunities for their total development. They are personally motivated at every level and guided to uphold the spirit of St. Pious X in their pursuit of acquiring knowledge. Truth, Purity of Life, Relationship and Interaction among the college community and outside the college are promoted by the Institution. Truth and Purity of life is the hallmark of St. Pious X College and is reflected in the character of the Piousians.

The students should behave politely and respectfully. They should abide by the rules and regulations stipulated by the college from time to time.

- The Working Schedule of the College is as follows:

The College starts with a Prayer at 9:10am and Lunch

Break is 12:00noon – 12:40 pm. The College on weekdays

9:10 am – 2:30 pm for B. Com, BA & BBA

9:10 am – 3:20 pm for B.Sc, BCA & PG

9:10 am –12:40 pm on Saturdays.

- Attendance is taken every period and also subject wise. The students are expected to have a minimum of 75% attendance in each subject and general attendance. Those with less than 75% attendance are not eligible to appear for end semester Examinations.
- Attendance is taken by 9.30 am and absentee names are recorded.
- Students on leave should submit the leave letter to the class in-charge lecturer duly signed by parent and principal.

- Students should be regular, punctual to the classes, attend seminars and other academic activities.
- The students are expected to safeguard the property of the college.
- It is the responsibility of the students to take care of their belongings. The college is not responsible for any loss of valuables.
- The students are expected to carry their identity card all the time and they should be ready to produce it at any time when required by the college authorities.
- Any kind of demonstration that restricts the freedom of the members of the college or disrupts any activity in the college is forbidden.
- The student should make optimum use of the learning resources and other support services available in the institution.
- Permission for representing oneself in Extra-Curricular activities like sports, games, cultural festivals, NCC and NSS should be obtained in advance from Principal / Dean with a letter of request duly recommended by the staff member or the officer concerned.
- Students are expected to dress up in a simple and decent manner which confirms to the standards of modesty. **Sleeveless, short tops, low waist jeans and tight garments are not allowed.**
- Ragging is totally prohibited in the campus.

5. ADMINISTRATION AND FACULTY

The St. Pious X Degree & PG College for Women is owned and managed by the Catechist Sisters of St. Ann (CSA). The Governing Body (GB) of the College is constituted by the CSA. The GB President appoints the Correspondent and the Principal of the College. The Correspondent and the Principal make the appointments of staff with approval from the Governing Body and the Affiliating University (i.e. Osmania University) representatives. The major financial and administrative policies of the College are formulated by the GB and executed by the Finance and Planning Committees through the Correspondent. The Correspondent shall be responsible for supervising the maintenance of the accounts and properties of the College in accordance with the rules stipulated by the University, Government and Management.

The general administration, academics, IQAC and stakeholders are vested in the principal. The Heads of the Departments will be responsible to the principal for organization, co-ordination and smooth functioning of their departments. The various statutory and non-statutory committees will be responsible for conducting the curricular and co-curricular activities of the college effectively and implementing rules and regulations in co-ordination with the Student Council.

FACULTY PROFILE (2023-2024)

Sr. Alphonsa. P	: Correspondent
Dr. Sr. Velangini Kumari	: Principal principal@stpiouscollege.org
Dr. Sushama	: Incharge Principal for MBA
Prof. S.Pardhasaradhi	: Dean, Research
Dr. Annie Sunil	: Dean, Students Affairs
Dr.R. Komala	: Dean, Academics

Department of English

english.dept@stpiouscollege.org

Dr. Sr. B.Velangini	M.A., B.Ed., M.Phil., Ph.D	
Ms. Mary Cecilia	M.A., M.A.(Hons.)	HoD
Ms. Monoshri Mitra	M.A., M.Phil., (Ph.D), PGDTE.	
Ms.V.Meenakshy Poornima	M.A., PGDTE., (Ph.D)	
Ms. B. Shiva Aditya	M.A.	
Ms. A. Sandhya	M.A., B.Ed	

Department of Second Languages

sanskrit.dept@stpiouscollege.org

Ms. I. Vani Gayatri	M.A., M.Com.	HoD
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Dr. P. Swapnapriya	M.A., T.P.T., PGDCA, Ph.D
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telugu.dept@stpiouscollege.org

Ms. Y. Jyothi	M.A., B.Ed	HoD
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hindi.dept@stpiouscollege.org

Ms. N .Manjusha	M.A.	HoD
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Department of Arts

	politicalscience.dept@stpiouscollege.org	
Ms. Aarthi	M.A., B.Ed, M.Ed, MAPY, MSO	HoD
	economics.dept@stpiouscollege.org	
Ms.K.Malathi Devi	M.A.	
	publicadministration.dept@stpiouscollege.org	
Ms. A.Sravanthi	M.A., B.Ed	
	masscom.dept@stpiouscollege.org	
Ms. Titas Bandyapadhyay	M.A.	
Ms. Madhu Veechika	M.A.	
Mr. J. Nathaniel	B.F.A	
	psychology.dept@stpiouscollege.org	
Ms.K. Shivani	M.Sc.	
Sr. Daisymol Varghese	M.A.	

Department of Computer Science

	computerscience.dept@stpiouscollege.org	
Ms. K.V.M. Udaya Lakshmi	M.C.A.	HoD
Ms. K. Sandhya Sree	M.Sc.Ed, M.C.A.	
Ms. P. Soumya Sree Laxmi	M.C.A., M.Tech.	
Ms. K. Kala Bharathi	M.C.A., (Ph.D)	
Ms. Ch. Mary Pushpa	B.Tech., M.Tech.	
Ms. S .Hepsibha	M.C.A.	
Ms. P. Swapna	M.C.A., M.Tech.	
Ms. G. Vinutha	M.C.A.	
Ms. B. Marie Varoopya	M.C.A	
Mr. Shabuddin	Technical	

Department of Mathematics

mathematics.dept@stpiouscollege.org

Ms. K. Jyothi	M.Sc., B.Ed.	HoD
Ms. R. Mamatha	M.Sc., B.Ed	
Ms. Ch. Sparsha	M.Sc.	
Ms. Meherunnissa Begum	M.Sc.	

Department of Physics

physics.dept@stpiouscollege.org

Dr. R. Komala	M.Sc., Ph.D.	
Dr. P. Sangeetha Lakshmi	M.Sc., Ph.D.	HoD
Sr. U. Sangeetha	M.Sc., B.Ed	
Sr. Joseph Sumalatha	M.Sc., B.Ed	

Department of Statistics

statistics.dept@stpiouscollege.org

Ms.M.Anitha	M.Sc., B.Ed	HoD
Ms.K. Ramya	M.Sc.	

Department of Commerce

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Ms. D. Geetha	M.Com., PGDT, MBA	HoD
Ms. G. Naga Laxmi	M.Com., MBA	
Sr. Lourdu Mary.Y	M.Com., B.Ed., M.Phil., (Ph. D)	
Ms. Maria Pavithra	M.Com	
Ms. G. Preethi	M.Com., PGDCA	
Ms. D. Sangeetha	M.Com.	
Ms. A. Radhika	M.Com.	
Sr. Nirmala Jyothi	M.Com.	
Ms. Ch. Rachana	M.Com., NCC (CTO)	

Department of Biochemistry, Clinical Nutrition and Dietetics

biochemistry.dept@stpiouscollege.org

Ms. C. Vani Sree	M.Sc., M.Phil.	HoD
Dr. A. Helah Kiranmai	M.Sc., Ph.D.	
Ms. N. Swathi Sree	M.Sc.	
Ms. Syeda Maher Afreen	M.Sc.	
Ms. Aishwarya Sebastian	M.Sc.	

Department of Microbiology

microbiology.dept@stpiouscollege.org

Dr. S. Sreedevi	M.Sc., Ph.D.	HoD
Ms. Pritha Ghosh	M.Sc., M.Phil., ICAR-NET, SLET, GATE(BT)	
Ms. K. Swarnalatha	M.Sc., B.Ed., ICAR-NET	
Ms. Rajeetha Mondal	M.Sc., ICAR-NET, TS-SET	
Ms. P.L. Sravani	M.Sc.	
Dr. G. Sai Prashanthi	M.Sc., B.Ed., Ph.D.	
Dr. B. Susmitha	M.Sc., B.Ed., Ph.D.	

Department of Botany & Biotechnology, Zoology, Genetics

botany.dept@stpiouscollege.org

Dr. Sr. U. Nirmala	M.Sc., Ph.D.	
Dr. P. Padmalatha	M.Sc., B.Ed., M.Tech., Ph.D	HoD

biotechnology.dept@stpiouscollege.org

Dr. Anjana Shukla	M.Sc., Ph.D., B.Ed.	
Ms. S. Suganthamala	M.Sc., M.Phil.	

zoology.dept@stpiouscollege.org

genetics.dept@stpiouscollege.org

Dr. Jyoti Lallu	M.Sc., B.Ed., M.Phil, Ph.D	
Ms. Amrita Gautam	M.Sc.	

Department of Chemistry

chemistry.dept@stpiouscollege.org

Dr. Sudha Swaraga	M.Sc., Ph.D.	HoD
Dr. Mala Das Sharma	M.Sc., Ph.D.	
Ms. Archana Juyal	M.Sc., B.Ed.	
Ms. U.S.V.R. Hymavathy	M.Sc.	
Ms. A. Hemalatha	M.Sc.	
Ms. Bharati Ahuja	M.Sc., PGDCAQM (HCU), (Ph.D)	
Dr. Sneha Latha	M.Sc., Ph.D.	
Sr. K.Shireesha	M.Sc.	

Department of Business Management

businessmanagement@stpiouscollege.org

Dr. R.Sushama	M.B.A., NET, SET, Ph.D.	
	- Incharge Principal for MBA	
Prof. S. Pardhasaradhi	M.B.A., Ph.D.	
Sr. G. Manikyam	M.Com., M.Phil., (Ph.D)	
Ms. C. Latha	M.B.A., PGDMISCA., (Ph.D)	HoD
Dr. P. Suhasini	M.B.A., NET, SET, Ph.D.	
Ms. P. Anitha	M.B.A., (Ph.D)	
Ms. S. Anika	M.B.A, PGDBM, (Ph.D)	
Ms. P. Harshanya	M.B. A, (Ph.D)	
Ms. K. Swarnalatha	M.B.A, (Ph.D)	
Ms. A. Maria Leena	M.Com., M.B.A.	
Ms. Ch. Vijaya Rani	M.B.A.	
Ms. V.C. Sree Vidhya	M.B.A.	
Ms. P. Madhavi Latha	M.B.A., PGDMISCA, B.Ed, M.Com	
Ms. J.B.S. Jacqueline	M.B.A.	
Ms. U. Sravanthi	MBA, M.Sc., M.Ed	
Ms. S. Gautami	M.B. A	

Library Science

library@stpiouscollege.org

Ms. S.Suneetha

M.A., M.Li.Sc., PG.D.LAN

HoD

Ms.T.Vasantha Kumari

B.A., B.Li.Sc.

Ms. Satyaprabha

M.Com., M.Li.Sc. PGDCA

Physical Education

physical.edu@stpiouscollege.org

Ms. P. Bhavani

M.P.Ed. (Ph.D)

HoD

Administrative Staff

- | | |
|------------------------|------------------|
| 1. Sr. A. Jyothi | Superintendent |
| 2. Sr. Anitha | Jr. Assistant |
| 3. Ms. P. Sarojini | Accountant |
| 4. Ms. Ch. Sagarika | Sr. Assistant. |
| 5. Ms. A. Sandhya Rani | Sr. Assistant |
| 6. Ms. P. Krishnaveni | Record Assistant |
| 7. Ms. S. Ramya | Record Assistant |
| 8. Ms. Lakshmi Kala | Receptionist |

Hostel Administration

- | | |
|---------------------|----------------------|
| 1. Sr. P. Alphonsa | Chief Superintendent |
| 2. Sr. Nirmala Mary | Administrator |
| 3. Sr. Kavitha | Warden |
| 4. Ms. Sheela | Warden |
| 5. Ms. Prabhakar | Support Staff |
| 6. Mrs. Mamatha | Support Staff |
| 7. Mrs. Rajeshwari | Support Staff |
| 8. Mrs. Showrilu | Support Staff |

Support Staff

1. Mr. P. Suresh
2. Mr. U .Balamanoahar
3. Mr. Y. Sudhakar Reddy
4. Mr. Venkateshwarlu

5. Mr. D. Venkat
6. Mr. Ganesh
7. Ms. K. Lakshmi
8. Ms. K. Arogyamma
9. Ms. S. Shyamala
10. Ms. K. Janaki
11. Ms. Lydia
12. Ms. K. Anuradha
13. Ms. M. Diana
14. Ms. D. Veronica
15. Ms. B. Sujatha
16. Ms. P. Manasa
17. Ms. Tirumala
18. Ms. Swathi
19. Ms. Sumalatha
20. Ms. Sharadha
21. Mr. E. Raghava Reddy- Security
22. Mr. Deepak- Security
23. Mr. Raju – Plumber
24. Mr. Babu- Electrician
25. Mr. Chary
26. Mrs. Mary Joy James
27. Mr. Nathan
28. Mr. G. Balram- Designer

Student Council Members

1. **President (III Year):** The President is the head of the student council. She shall lead the council team efficiently in all the college activities. She should be responsible, punctual, and effective in carrying out her duties.
2. **Vice President (II Year):** The Vice President shall assist the president in all the college activities to achieve success. She would discharge the duties of the president in her absence.
3. **General Secretary (III Year):** She plays the key role and shall coordinate the various activities of the council, solely responsible for the success of these activities in the College. She is expected to be dynamic and enthusiastic to present the spirit of the College.
4. **Joint Secretary (II Year):** She should coordinate and assist the General Secretary for planning and functioning of all activities of the college.
5. **Cultural Secretary (II or III Year):** She shall tap the talent of the piousians to exhibit their creativity and skills. She shall direct properly the various cultural events and programmes in and out of the Institution.
6. **Sports Secretary (II or III Year):** She plays a vital role energizing the students to involve in sports and games for their overall physical and intellectual development. She shall assist the physical director of the college at various levels of sports competitions – Inter, Intra, State and National.

- 7. Council Member (I Year):** She shall render her services, support and co-operation for the smooth and successful functioning of the College. She shall be ever ready to assist the President, Vice President, General Secretary, Sports Secretary and Cultural Secretary.
- 8. Student IQAC Members (II & III Year):** The members strive with the IQAC to take up the quality initiatives of the college.
- 9. Executive Members (I II & II Year):** They help in executing all the plans and activities along with the Student Council Members

Class Representatives (CRs)

Class representatives speak for and represent the students in their class and play an important role in electing the Student Council of the College. Two CR from each class are elected by their peers to represent the views of her class on academic matters and activities to the Student Council, lecturers and Departments.

6. EXAMINATIONS AND EVALUATION

Under Graduate Courses (CBCS) -CHOICE BASED CREDIT SYSTEM

All Under Graduate courses follow semester pattern with respect to Teaching and Evaluation. The Academic year is divided into Two Semesters. The first or Odd Semester is from July – December and the second or Even Semester is from December to May. The College has adopted the system of valuation based both on **Continuous Internal Assessment (C.I.A.)** and **Semester-End Examination (S.E.E)** Each Semester has Two Internal Examinations (C.I.A.) and subject wise assessments along with one Semester End Examination (S.E.E) in the ratio of **30:70**. Marks in each subject are a part of a reliable and sustainable evaluation process.

C.I.A. consists of **Group Discussions/Case Study/ MCQ's/ Assignments/Seminar/Viva Voce/laboratory work etc. and Two Internal Examinations.** The student's regularity, as indicated by attendance, will also be considered for C.I.A. The **S.E.E.** will be in the form of a comprehensive written examination for each course at the end of the semester and most of the subjects have Practical Examination also. The question papers for **S.E.E** examinations will be set by experts chosen from outside the College and answer scripts will be valued by external examiners.

DIVISION OF MARKS

CATEGORY	MARKS
C.I.A (Continuous Internal Assessment)	30
S.E.E (Semester End Examination)	70
TOTAL	100

Continuous Internal Assessment:

C.I.A aims at keeping the learning a continuous activity and motivating students to attend the classes regularly so that academic performance may be improved.

COMPONENTS OF C.I.A (THEORY)	
Component	C.I.A weightage for 40 Marks
Group Discussions/ Case Study/ /Assignment/ Seminar/Projects etc.	06 Marks
Internal Examination-I (IE-I)	10 Marks
Internal Examination-II (IE-II)	10 Marks
Attendance	04 Marks

ATTENDANCE MARKS – CIA

Attendance Percentage	Marks Allotted
0 - 74	0
75 - 85	3
86 - 100	4

The attendance will be updated in the ERP on day-to-day basis. It is the student & parent /guardian's responsibility to verify it and in case of a shortage of attendance/ discrepancy, to meet the HOD/Class In-charge /Deans concerned.

Publication of Results

The following things are mandatory to qualify in the examinations.

- Attendance:** A Minimum aggregate of 75% Attendance is mandatory.

II. Internal Marks: With all the internal components of C.I.A, an aggregate of 40% total marks is required.

*No Improvement Examination will be conducted for C.I.A

III. Registration and Payment of Fees for Semester End Examinations

- A) Student who wishes to appear for the Semester End (Theory/ Practical) Regular/Supplementary Examinations must register themselves and pay the prescribed Examination fees online through ERP login on time and keep a copy for future reference.
- B) Registration and requisite Payment of Fees must be done online or through Challan, in a single transaction through ERP login, for the papers/courses, to which the student wishes to appear for, and keep a copy of it for future reference. In case of discrepancy, student must meet the COE Office immediately.
- C) Nominal rolls: All the students who have registered and paid the fees must check their respective papers in the nominal rolls and sign in the list. In case of discrepancy, student must meet the COE Office immediately.

Note: If a student is detained due to shortage of attendance/ internal marks /any other reasons, the registration charges are not refunded.

****Any one of the above conditions fail makes a student, *ineligible* to appear for the S.E.E and she has to repeat the same semester in next academic year.**

SEMESTER-END EXAMINATIONS (SEE): The Semester-End Examinations will be held in the month/s of November/December for Odd semesters and in the month/s of April/May for Even semesters every year under normal circumstances.

C.I.A : Conducted for 30 Marks

Minimum Pass Mark - *12/30 (40%)

S.E.E Theory: Theory Examination conducted for -*70 MARKS*

Minimum Pass Mark - *28/70 (40%)

Total : 40 % is mandatory for a student to get a pass grade E
or above. - *40/100 (40%)

**SEE Practical: For Practical Examination 50 % is the
Minimum pass mark**

Graduation Day: Graduation Day, awarding Original degrees ceremony will be conducted in the College at the end of successful completion of the course for the students, who enroll themselves for the same through a notification with the approval of Parent University i.e., Osmania University by paying prescribed fee.

Rank: At the end of the course, a rank certificate can be issued, if needed, by the College for which the student must satisfy the following:

1. Student must complete the course within the duration of the course
2. A student is considered for the rank, if she completes the course without writing any arrear examinations.
3. Among all the graduated students, who tops the course with highest CGPA will be considered for awarding the rank.

Award of Grades, SGPA, CGPA:

- **Credit** means the unit by which the course work is measured. In these Regulations one credit means one hour of teaching work or two hours of practical work per week.
- **Grade Letter** is an index to indicate the performance of a student in a particular course (Paper). It is the transformation of actual marks secured by a student in a paper. It is indicated by a Grade letter O, A, B, C, D, E and F. There is a range of marks for each Grade Letter.

- Grade Point is weightage allotted to each grade letter depending on the marks awarded in a paper.
- Credit Points refer to the product of No. of credits multiplied by the Grade Point for a given paper.
- Semester Grade Point Average (SGPA) refers to the performance of the student in a given semester.
- SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the papers in a Semester.
- Cumulative Grade Point Average (CGPA) refers to the Cumulative Grade Point Average weighted across all the semesters (6 semesters).

SGPA & CGPA: Grading System

As part of Choice-based Credit System (CBCS), Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) has been implemented from the academic year 2023- 24.

DETAILS OF AWARD OF GRADES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)		
Range of Marks	Grade	Grade Points
85% and above	O	10
70% to 84%	A	09
60% to 69%	B	08
55% to 59%	C	07
50% to 54%	D	06
40% to 49%	E	05
Less than 40%	F	00

Note:

1. SGPA is computed only if the candidate passes in all the theory/ practical papers with a minimum of 'E' Grade
2. If a candidate secures 'F' Grade in a theory/practical paper, he/she is considered to have failed in that paper.

* Not considered for computing SGPA. Any problem pertaining to mistakes in the declaration of results, entries in the Marks Cards or revaluation shall be referred to the Controller of Examinations in writing within 3 days of declaration of results/issuing of the Grade sheet.

CALCULATION OF SGPA & CGPA:	
1.	Credit Points = No. of Credits Secured x Grade Points obtained in a given paper
2	Sum of credit Points obtained in a semester <i>SGPA= Total number of credits in that semester</i>
3.	Sum of credit Points obtained in all semesters <i>CGPA = Total number of credits in all the semesters</i>

Tentative Almanac for Semesters I and II for the academic year 2023-2024

Sl. No	Particulars	Semester - I	Semester - II
1	Parents Orientation and Induction Programme	12-15 July, 2023	_____
2	Commencement of Classes	18 July, 2023	18 Dec, 2023
3	I Internal Assessment	11-12 Sept,2023	26-27 Feb,2024
4	Short Vacation	14- 25 Oct, 2023	24 Dec to 1 Jan, 2024
5	II Internal Assessment	16-17 Nov, 2023	15-16 April, 2024
6	Last date of Instructions	20 Nov, 2023	20 April, 2024
7	Final Practical and Sem End Examinations	21 Nov- Dec 16, 2023	22 April to 17 May, 2024
8	Commencement of next Semester	18 Dec, 2023	17 June, 2024

7.ACADEMIC PROGRAMS

The College offers the following Programs/ Courses :

PROGRAM	NAME OF THE GROUP	
B.A	i)	Economics, Political Science & Public Administration [EPP]
	ii)	Political Science , Public Administration, Modern Language (English) [PPML]
	iii)	Mass Communication, Psychology & Modern Language (English) [MPML]
B.Com	i)	Computer Applications
	ii)	Business Analytics
	iii)	Honors
BBA	i)	Bachelor of Business Administration
B.Sc.	i)	Microbiology, Zoology, Chemistry [MZC]
	ii)	Microbiology, Genetics, Chemistry [MGC]
	iii)	Biochemistry, Microbiology, Chemistry [BCMC]
	iv)	Biotechnology, Botany, Chemistry [BTBC]
	v)	Biotechnology, Microbiology, Chemistry [BTMC]
	vi)	Clinical Nutrition and Dietetics, Biochemistry, Chemistry [CNDBC]
	vii)	Mathematics, Physics, Computer Science [MPCS]
	viii)	Mathematics, Statistics, Computer Science [MSCS]
	ix)	Mathematics, Statistics, Data Science [MSDS]
BCA	i)	Bachelor of Computer Applications
M. Sc.	i)	Microbiology
	ii)	Biochemistry
	iii)	Physics
	iv)	Chemistry
	v)	Mathematics with Computer Science
MBA	i)	Master of Business Administration

SKILL ORIENTED COURSES

❖ **Certificate Courses:** The College offers various certificate courses. All the undergraduate students should complete any one of the following courses:

- Multimedia
- Office Tools
- Foreign Language
- Beauty Culture
- Baking and Confectionery
- Painting
- Dance
- Crafts Skill
- Photography
- Tally- Computerized Accounting
- Digital Marketing
- Design Thinking
- Fashion Designing
- Interior Designing

❖ **Diploma Courses**

- Travel and Tourism
- Advance Excel
- Music

❖ **Online Courses**

- NPTEL-SWAYAM
- Spoken Tutorial-IIT Bombay

8. CAMPUS FACILITIES & STUDENTS AMENITIES

Class Rooms

Class rooms in St. Pious X College are spacious accommodating a large number of students and are well ventilated. The classrooms are extensively equipped with ICT facilities such as LCD projectors, Smart boards and Internet.

English Communication Lab

A synchronized language lab is established to improve the accent, intonation and expression of the students. It offers self-learning facilities wherein each student is provided with a computer, head phone and webcam in listening comprehension. Extensive practice in this lab boosts the confidence of the students and improves their language skills.

Commerce Lab

There is a full-fledged Commerce lab in the college. The main objective of this lab is to give practical orientation to the subjects of Commerce. All the important charts and documents are displayed. Practical's, Research Methodology and viva-voce sessions are conducted regularly in the commerce lab.

Science Laboratories

The College emphasizes on practical training of the students. Laboratories are the essential resources of learning Science. All the science departments are well-equipped with latest and sophisticated instruments. These labs serve as potential centers for research and project works.

Mass Communication Studio

The Department of Mass Communication is well furnished with state of the art Production Studio, where the students are trained

to create short documentaries and other production related activities. The sound proof studio is furnished with the latest technology of GREEN-MAT (Chroma) for remodeling backgrounds. The Mass Communication studio presents a complete professional setup for the students aspiring to join the field of Journalism and Media related profession.

Psychology Lab

Psychology lab is an important part of research and education at the department. Psychology equipment's consists of devices like a Tachistoscope, Esthesiometer, Self-Concept Scale that are used based on self-efficacy theory and subjective task value and other tools such as Self Esteem, Moral Judgment, 16 PF, Culture Fair Test of Intelligence, K.I.E.I (Kundu), Aggression Questionnaire Well Being, Adjustment Inventory for learning activities.

Internet Enabled Computer Lab

St. Pious X College has a state-of-the art Hi-tech internet enabled computer lab, with an ideal student system ratio of 2:1 to sharpen technical skills and enable continuous support to students, helping them to familiarize with tech-savvy modern work places and thus preparing them for their careers.

Conference Hall and Audio Visual Room

A spacious, aesthetically designed air conditioned conference hall is a salient feature of the college. Various seminars, workshops, conferences and meetings are held here. It is so well equipped that it becomes a mini theatre hall for film shows too. The smart board and LCD projector with a computer, supports the effective presentations by students, staff and guest speakers.

Auditorium

The college has a spacious Auditorium which can accommodate 600 students for academic and cultural programmes on various occasions. It also has an LCD projector with computer and sound system to aid audio-visual presentation.

Sports & Games

Sports is a vital activity required to enhance the overall growth of the students. The college witnessed a spectacular achievement in the field of sports. It is well equipped with sufficient indoor hall and outdoor facilities – Chess, Carrom, Basket Ball, Kho-Kho, Kabbadi, Volley Ball, Shuttle Badminton, Tenni-Koit, Long jump, High jump pit and Athletics.

Prayer Room

“Reverence to God is the beginning of knowledge”. The chapel of St. Pious X College is open for all, irrespective of religion and is a peaceful place where a person can be with herself meditate and pray in tranquility.

Wi-Fi

The college campus is upgraded to wireless with a local Wi-Fi hotspot of 60 Mbps bandwidth through the RELIANCE JIO. This provides a seamless connectivity across the entire campus to access information superhighway from anywhere in the campus through 22 Routers installed at various locations.

Gymnasium

“A sound mind exists in a sound body”- A gym is provided for the students and teachers to keep their mind and body fit. It is a great help for physical exercise as well as to refresh the minds for teaching and learning.

Photocopy

Photocopying facility helps the students to get copies of reference from library, lecture synopsis, question papers and other necessary documents.

Cafeteria

A hygienic and appetizing canteen caters to the students and staff with a healthy breakfast, lunch and refreshments.

Residential Facilities – Hostel

“Home away from home” – a comfortable and homely hostel accommodates students from out stations within the state and other states of India. The hostelites lead a systematized life which help them to organize and fulfill their daily academic chores. Their needs are taken care of by the Wardens- in-charge.

Security Facilities

As safety is the prime concern of the Management, floor wise CCTVs are installed in the college campus and hostel block. 24 hours security is provided by the management by appointing security personnel to watch over the main gate. In order to protect the campus from accidents fire extinguishers are placed on all floors. It is supervised and maintained by regular monitoring.

Reverse Osmosis-Purified Drinking Water

To provide safe and clean drinking water, a state-of-the-art mineral water plant is setup with constant supply of safe drinking water.

Public Address System

All the blocks in the campus are connected with Intercom Public Addressing System with sufficient number of mikes to communicate with all the classes simultaneously.

9. LIBRARY FACILITIES

St Pious X Degree & PG College Library established in 1993 along with the inception of the college and serves its users from three locations (i.e., UG Library, PG Library & MBA Library). The library is located at the first floor and houses three spacious reading rooms, stack area, reference section and air conditioned e-resource centre.

The library equipped with huge collection of 16728 Text books on various subjects and right collection of 11044 Reference books (for e.g., Material for Competitive Examinations, Career Guidance, Encyclopedias, Dictionaries, Atlases, Yearbooks etc.) . The library subscribes to 67 journals, popular magazines, and periodicals along with 8 newspapers.

The library services are fully computerized with Newgenlib Software with latest version Helium 3.3. Its Web OPAC (Online Public Access Catalogue) facilitates to access remotely, students can check availability of library collection, view their transaction history and reserve their needed collection on their Android Mobiles / Tablet. The college library has also been subscribed to INFLIBNET- NLIST & DELNET databases for better research and academic pursuits.

Library Working Hours

Monday- Friday : 9.00 AM to 5.00 PM

Saturday : 9.00 AM to 3.00 PM

Borrowing Limit

UG Students : 3 Books

PG Students : 4 Books

Faculty : 8 Books

Library Rules and Regulations

- ❖ Students shall observe silence, discipline and cleanliness in the Reading Halls and in the Library & Information centre premises.
- ❖ Students shall wear college ID Card and login in the NGL counter, while entering into the library.
- ❖ Cell Phones are restricted in Library silent zone
- ❖ Personal Belongings like bags, rain coats, aprons, personal books, library books issued to them, water bottles and eatables are not strictly allowed inside the library.
- ❖ Students shall not be allowed to sit in the library during the class hours.
- ❖ The Circulation Counter shall be closed half an hour before closing the library.
- ❖ Users suggestions/feedback will be given full consideration.

Borrower's Rules

- ❖ Loan Period is two weeks for students, one month for Faculty overnight/weekend for reference material and two hours for special reserved material during the working hours. Issue may be renewed for a further period, if the document is not reserved for other readers.
- ❖ Library materials borrowed for overnight /weekend use should be returned at 9.00 am the next day.
- ❖ Students must satisfy themselves about the physical condition of the books before borrowing. If any page(s) are missing or damaged, inform the same to the library staff on duty. Otherwise, the borrower's shall be held responsible for any damaged noticed.

- ❖ Avoid making pencil/pen marks, underlining, dog ear marks, tear pages, or any other type of damage to the book(s). If any such things are noticed at the time of returning the books, the borrower held responsible.
- ❖ Borrower should returned the books on or before the due date specified otherwise a fine of Re.1/- charged for each day and if a book is overdue for first week and thereafter Rs.2/-for each day.
- ❖ In case the book is lost, the Borrower has to replace the same edition or latest edition of the lost book. If the book is not available, borrower has to pay the cost of the book
- ❖ Reference books with a single copy, current periodicals, Journals of Back Volumes, Project reports are not for issue and they should be referred within the library only.
- ❖ All users must protect the college's E-Resources from unauthorized access

Library Services

- ❖ Circulation of Books & Reference service
- ❖ Open Access Library System & Informative Notice Boards
- ❖ E Resource center with Internet Facility
- ❖ User Orientation Programs for Freshers
- ❖ Book Bank for Economically Backward Students
- ❖ Special Facilities provided for Divyangjan
- ❖ Book Exhibition and Library Celebrations
- ❖ Best Library Awards for regular users
- ❖ Star User Cards (Scholar Cards)to University Toppers

10. CAMPUS SUPPORT ACTIVITIES

1) The Students' Council

The Students' Council members are elected at the beginning of every academic year by the class representatives. These members shoulder the responsibility of college activities—discipline, planning, management, welfare of the students and coordinate between the students and the staff. The council consists of the President, Vice president, Secretary, Sports Secretary, Cultural Secretary and Executive members. They are the torch bearers of the college. The spirit of the students depend on their leadership, loyalty, devotion, co-operation proving to be true phoenixes.

2) Clubs and Associations

The students can become members of various clubs and associations, organized by different departments by paying nominal registration fee. These clubs undertake activities like organizing quiz competitions, debates, seminars, group discussions, oral and poster presentations, projects etc., to enhance their creativity, confidence and expression of thoughts and ideas.

S. No.	Department	Name of the Club
1	English	Dr. Johnson's Literary Club
2	Hindi	Pratibha
3	Telugu	Taruni
4	Sanskrit	Samskruthi
5	Mathematics	Sigma
6	Statistics	Strata
7	Physics	Galaxy
8	Chemistry	Halogen
9	Computer Science	Cursor
10	Botany & Biotechnology	Eco
11	Zoology	Zooc
12	Microbiology	Sarcina
13	Genetics	Genophilics
14	Biochemistry	Bio-mystery
15	Arts	Republic
16	Psychology	Phoenophin
17	Mass Communication	Chatter Box
18	Commerce	Spoorthy
19	Buss. Management	Synergy

3) Extension & Outreach Programmes

PEARL-(Pious Empowerment And Reach out Programme for Learning) “Service to man is service to GOD” is what PEARL, an Extension Service branch of the college believes in. The objectives of PEARL are to promote Education, Health Awareness, Women Empowerment and Community Service.

N.S.S – (National Service Scheme)

The two NSS Units of St. Pious X College provide a platform for community service and cater to those students who have inclination to developmental activities proving their motto “Not me but you”. The NSS volunteers actively participate in programmes like patriotism and community service, blood donation camp, HIV awareness, slum development, cleanliness programme (Swachh Bharat), free medical checkup, educating the government school children and planting trees (Haritha Haram) for a green environment. The students in NSS have to put in minimum of 240 hours of work to be eligible for award of NSS Certificate.

N.C.C - (National Cadet Corps)

NCC aims at development of leadership qualities, strong character, spirited service and creation of disciplined course that could be of use in National emergencies. They should put in minimum of 80 hours of work to be eligible for the award of certificate and pass C-Certificate examination.

Institutional Social Responsibility (ISR)

Share a Meal: The Institution initiated an outreach program called ‘Share a Meal’ with an aim to fulfill the vision of the Institutional Social Responsibility (ISR) through its strategic goals and objectives. The program is directed towards supporting the well-being of the underprivileged students by providing meals once a month. To uphold the functioning of this program throughout the year, each department whole heartedly come forward to render services towards the achievement of this goal by taking support from the students and faculty to provide a day’s meal to the children in orphanages.

VOICE4Girls

VOICE4Girls is a social enterprise that works with adolescent girls in conducting activity-based camps in government and low-cost private schools where girls acquire critical knowledge, spoken English and life skills. The Institution encourages students to volunteer in activity based Camps by signing the internship with Voice4Girls that gives them an exposure and experience of the challenges faced by girls in rural India.

Our Support to Slum

As an Institutional Social Responsibility, St. Pious X Degree and PG College for women has been supporting Murukula Basti, a slum in Nacharam, Hyd. In this slum there are about 160 families and our institution is working for its betterment. The various departments have taken up the responsibility of conducting necessary need based activities to the slum dwellers for their social upliftment.

Unnat Bharat Abhiyan

Unnat Bharat Abhiyan is a flagship programme under ministry of Human Resources Development (MHRD) Govt of India. The main objectives of this programme is to encourage higher educational institutions (HEIS) of the country to adopt villages for their development. The college under “Unnat Bharat Abhiyan (UBA)” in the year 2019 was selected by Ministry of Human Resource Development to conduct various development activities under the Unnat Bharat Abhiyan Scheme.

4) Placement Cell

The Placement cell guides the students about their careers, interacts with industrial representatives, and organizes various seminars, conventions, and educational programs. The

Placement Cell is associated with TASK (Telangana Academy of Skill and Knowledge), Edu Republic, Internshala, FUEL, Skill Academy, and Magic Bus for training programs, internships, and placements.

It conducts training programs on, Employability skills, Interview skills, Personality Development, technical skills, Reasoning and Aptitude. It also conducts mock tests, helping students to be ready for actual placements. Companies like Synchrony Financial, Regalix, Deloitte, TCS, ICICI Prudential, HDFC bank, Accenture, Franklin Templeton, Sri Chaitanya Institution, Sutherland Global Services, Genpact, IBM, Wipro, Tech Mahindra, Karvy, ELICO, COPART, BYJU'S, GVK Bio, GE Capital, Cognizant, Amazon, DXC Technologies, Omega health care, etc., conduct both virtual and offline drives for the final year Undergraduate, Postgraduate, and MBA students.

The Placement Cell organizes training programs from the second year onwards for undergraduate students which will be continued till their final year making them ready for Placement drives. Whenever campus placements are scheduled, parents are expected to pick up the ward if it gets delayed. Students who are interested in attending off-campus placements are instructed to inform the concerned placement officer prior and make necessary arrangements by themselves.

5) Pious Alumni Association

Every Graduate and Post Graduate student of the college is encouraged to become members of Pious Alumni Association. It meets periodically and involves actively in the activities of the college. It aims at fostering fellowship between the college and alumnae.

6) Parent Teacher Association

Parents are welcomed to meet the in-charge faculty and the concerned subject teachers to discuss and review the progress of the students. The college arranges seminar for the parents and gives orientation to the parents on better parenting. Parents and Teachers also exchange their views and ideas in shaping the future of their children. The Parent-Teacher Association meet is conducted twice in a year.

7) Faith Formation & Annual Retreat for Catholics

All the Catholic students are given Catechism class one hour a week in which Bible study, Quiz and Prayer are conducted. Such forms of prayer sessions help the students to develop and strengthen Christian ideals and leadership. The Catholic students also attend retreat every year. It is mandatory for all Catholics to attend the annual retreat.

8) Cultural Activities

“RESONANCE” –Annual cultural events aim to tap the talents of the Piousians encouraging their creative skills and facilitates all-round development. Inter- collegiate and Intra Collegiate cultural competitions are held every year for a week to add more color and vigor to the lives of Piousians. “Resonance” offers a plethora of events boosting the confidence through competition and a sportive spirit.

9) The Pious Newsletter “FOCUS”

The newsletter “FOCUS” is released tri annually with updated news and views of campus. It focuses on academics, extracurricular programs, jubilations, outreach programmes, projects, publications, seminars, workshops, guest lectures, achievements, awards and sports with brief reports and photographs. Summing up the life and growth of the Institution.

10) RADIO WAVE- You speak, we amplify...

As a part of Mass Communication club activity, Radio Wave is aired and broadcasted on issues like Human Values, National Festivals, Culture and Traditions. From jingle to jam the students do it all. The programs are designed and produced by the students in collaboration with various departments in campus that fundamentally renders the knowledge of production techniques, script writing and anchoring.

11. STUDENT SUPPORT SERVICES

- **Value Education:** Educating the youth with human values is the core objective of the Institution. Value Education classes are held every Saturday. This helps them to maintain and care for human values, tradition and culture. Group discussions, Case studies, Values and Ethics and Personality Development programmes are taught and discussed during these classes.
- **Counselling:** The College has a close individual support from the faculty to identify the students' problems or difficulties and assist them in overcoming their emotional distress, personal problems concerning behavior or relationships through Snehitha Counselling Cell. Various orientation programmes are conducted by reputed psychologists to educate and clarify the doubts and enhance their psychological well-being. Faculty members act as mentors. In addition, the services of professional counselors are offered to the students at regular intervals on campus.
- **Mentoring system:** Every thirty students are allotted with a mentor. Student profile is maintained with necessary information. Each mentor meets the students periodically and extends academic as well as emotional guidance.
- **Attendance:** The students are expected to be regular to the college and put in not less than 75% attendance as per University rules. A student who fails to fulfill this criteria shall not be permitted to appear for University Examinations. Month wise attendance percentage will be displayed on the college notice board every month.
- A student absent to the college due to illness or any genuine reason, should submit the leave letter along with medical certificates to the Principal duly signed by the parent.

- **Preparatory Bridge Courses:** Preparatory Bridge Courses are conducted to bridge the gap in study skills of students from different backgrounds
 - Bridge course in English is conducted for vernacular students.
 - Special care is being extended to commerce students who come from Non-Commerce background. A short bridge course is offered to Non-Commerce students in Accounts and Basics of commerce
 - A 15 hrs bridge course is offered in Chemistry to the students of B.Sc.
 - One week bridge course is offered for students with lack of computer knowledge to impart basic computer skills in them.
- **Continuous Academic Assessment and Evaluation:** Unit tests and Term examinations are conducted periodically to monitor students' academic performance and their Grades are sent to the parents through LMS. The Examination Committee plans for Internal Assessment Tests, Prefinal theory and practical examinations for all the students. Continuous Comprehensive Evaluation through assignments, projects, quiz, presentations, online test, JAM , open book models, book reviews, albums, Viva, Objective Type questions, Group discussion etc. keep the students always alert with their curriculum and regular to the classes.
- **Remedial program:** The remedial classes are given by the respective departments to the students who need more care and attention to improve their academic performance. These classes are conducted after the college hours. The parents and guardians are also requested to take notice of such classes and monitor their wards periodically.

- **Supportive Classes:** Classes on computer applications are conducted for students coming from Non-Computer background, after college hours to strengthen their computer skills.

- **Personality Development and Career Guidance:**

St. Pious X college aims at all-round development of the Piousians. Orientations, Seminars and Workshops are organized by the various departments by inviting eminent guest speakers as resource persons. Such programmes build confidence, attitude and aptitude in the students to face challenges in life.

- **Mock Viva and interviews:** Mock Viva is conducted by the concerned departments to inculcate an awareness and interest among the students to prepare and face real viva sessions effectively and face interviews successfully to excel in life.
- **Project Guidance:** To orient students towards research, projects are assigned to students to be carried out under the guidance of the faculty. The students are also encouraged to come up with innovative projects in various subjects through counseling given by the departmental faculties. They are boosted with internship and provided an opportunity to sign up with reputed companies for quality project reports.
- **Orientation Programmes:** Personality development programmes are provided in goal- setting, etiquette and grooming, positive thinking, self-confidence, ice-breaking, case studies, aptitude tests, group discussions, oral and written communication skills aiming at tracing the students' hidden talents and refine their individual skills and requirements.

- **Field Trips:** Industrial and field trips create awareness and provide an experiential learning and understanding of the practical aspects of the industry.
- **Guest Lectures/Extension lectures:** The departments organize subject lectures by inviting eminent scholars and experts from various Institutions and industries, corporate sector, segments of various departments of Universities and other reputed organizations.
- **Skill Enhancement:** Unemployability is today a greater issue than unemployment. Only 10% of fresh graduates are actually employable with their academic performance, which means that they need to be supplemented with various other skills. Hence, the college Management train the UG & PG students in collaboration with the reputed agencies through workshops and certificate courses.
- Students present subject related and general topics in their respective classrooms under the guidance of the faculty to develop their interpersonal communication skills and thus enhance their overall personality. In addition, the students also improve their presentation skills through projects, posters, and power-point and paper presentations.
- **Employability Skill Training:** Students are trained in interpersonal skills, the art of communication, building up a confident personality with positive attitude and effective communication.
- Life Skills play a very significant role in the present scenario. Keeping this in view, Soft skill training is offered to the degree students which help them to communicate effectively, develop their personality and face interviews successfully.

❖ **LMS (Learning Management System):**

The institution has an integrated Learning Management System (LMS) software to plan, implement, facilitate, assess, and monitor students learning. This LMS is designed and used for marking attendance, assigning work, content sharing, posting grades and sharing e- resources. Students can submit assignments, view content, check attendance and collaborate on forums. LMS is not only focused on online learning but also supports as a platform for fee payment and notification to parents through SMS alert.

Procedure for Fee payments and Attendance

Dear students,

- Please **login <https://www.stpiouscollegehyd.in>** through browser click on student login.
- Type your hall ticket number and Password. (If forgot password click on forgot password and set new password)
- Enter the portal
 - To Pay Fee go to Fee payments
 - To check attendance go to My Profile
 - To access study materials go to Learnings.

Note: Regular updates on Examinations, Results, Fee Payments will be updated and notified on LMS portal

12. SCHOLARSHIPS AND FINANCIAL ASSISTANCE

- a) Financial Assistance by Management:** The Management renders financial assistance like concession in college fee to the deserving students. The prescribed form for fee concession along with Income certificate issued by M.R.O should be submitted. Caste, Residence and Income certificates issued by M.R.O should be enclosed with the Scholarship forms.
- b) Government Scholarships:** PG and MBA students can apply for the Government Scholarships as per the guidelines directed by the Government from time to time. College is a facilitator to the students to avail the scholarships.

Scholarships Offered:

- **RTF:** Reimbursement of Tuition Fee from State Govt. in full for students pursuing PG courses approved by the University.
- **MTF:** Maintenance charges or Mess charges for PG students are sanctioned every month as per the rates mentioned by Telangana Government.

Students Eligibility Criteria:

- Students who belong to SC, ST categories whose annual parental income is Rs. Two Lakhs or below.
- BC & Minority Welfare Students of rural area whose family income is Rs. 1 lakh to 50,000 or below.
- BC & Minority Welfare Students of Urban area whose family annual income is Rs. 2 Lakhs or below.

- EBC, Disabled Welfare Students whose parental income is Rs. One lakh or below.
- Students whose attendance is 75% at the end of each semester.

c) Proficiency Scholarships by Management:

University Ranks & Medals are the most noteworthy feature of the college for its success rate of the students in the Osmania University Examinations. It has a track record of excellent results & securing Gold Medals & top ranks in the University.

Apart from University Gold Medals, the College has instituted special awards for toppers in Degree and P.G. The Certificates and Medals are awarded to students taking into account the Academic performance and total marks (SGPA & CGPA) secured in the University Examinations.

- Topper in B.Sc. Life Sciences
- Topper in B.Sc. Physical Sciences
- Topper in B.Com.
- Topper in B.A.
- Topper in BBA.
- Topper in M.Sc.
- Topper in MBA.

d) Merit Scholarships by Management/Staff:

i) Academic Merit Scholarships:

- **Fr. Silvio Pasquali Merit Scholarship:** Awarded to B.Sc. Life Science Student based on the marks secured in all semester examinations.

- **St. Pious X Merit Scholarships:** Awarded to the B.Sc. Physical Science Student based on the marks secured in all semester examinations.
- **Mother Enrechetta Scholarship:** Awarded to the B.Com student for the highest marks secured in optional subject in all semester examinations.
- **Archbishop Aurlappa Merit Scholarships:** Awarded to BA student for securing highest marks in all semester examinations.
- **St. Pious X Merit Scholarships:** Awarded to BBA student for securing highest marks in all semester examinations.
- **St. Pious X Merit Scholarships:** Awarded to the M.SC student who secured highest total marks in M.SC I, II III and IV semester examinations.
- **Special Scholarship in MBA:** Awarded to II MBA student for highest marks in university exams.
- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of III B.Sc. Life Sciences outgoing student based on performance in all semester examinations.
- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of III B.Sc. Physical Sciences outgoing student based on performance in all semester examinations.

- **Special Scholarship in Commerce:** Awarded to the III year B.Com student who secures highest total in optional subjects of previous Semester Examinations.
- **Special Scholarship in Arts:** Awarded to the III year BA student who secures highest of previous Semester Examinations
- **Special Scholarship in BBA:** Awarded to the III year BBA student who secures highest of previous Semester Examinations.
- **Special Scholarship in BCA:** Awarded to the III year BCA student who secures highest of previous Semester Examinations
- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of II M.Sc. (Microbiology/Biochemistry/Chemistry/Physics/Mathematics) based on performance in all semester examinations.
- **St. Pious X Alumni Association Scholarship:** Instituted by St. Pious X Alumni Association and awarded to the student of II MBA based on performance in all semester examinations.
- **Rev. Mother Regina Merit Scholarship:** In honor of Rev. Mother Regina, the founder Principal of the college, the scholarship is awarded to a catholic student who secures highest marks in sacred scripture examination.
- **Silver Jubilee Scholarship:** Launched in the Silver Jubilee year 2018 is awarded to deserving bright student every year.

- **Ammasi Memorial Award:** Awarded to the Final year UG or PG Catholic/Christian student who secures highest score in Botany in all semester examinations sponsored by Mrs. Philomena.
- **Special Scholarship in Life Sciences:** Instituted by Dr. Veena Rishi, Rtd. Head Dept. of Botany is awarded to the best outgoing student of Life Sciences.
- **Dr. Hymavathi Memorial Scholarship:** Constituted by her family members to be awarded to two students who excel in Telugu language
- **Special Scholarship:** Instituted by Ms. Rajasree, Rtd. Head Dept. of Political Science is awarded to the best outgoing student in Political Sciences.
- **Special Merit Scholarship in Psychology:** Instituted by the Department of Psychology and is awarded to the student securing highest marks in Child Psychology.
- **Smt V. Esther Stanley Merit Scholarship Award:** In the honour of Smt V. Esther Stanley, Retd. Head Mistress, Govt. Boys High School, the scholarship is awarded to the student securing highest marks in Experimental Psychology - II year (Sem IV).
- **Smt V. Esther Stanley Merit Scholarship Award:** In the honour of Smt V. Esther Stanley, Retd. Head Mistress, Govt. Boys High School, the scholarship is awarded to the student securing highest marks in Experimental Psychology – III (Sem VI).

- **Shri A. K. Mukherjee Memorial Award:** Instituted by Ms.Pritha Ghosh, Dept. of Microbiology and is awarded to “All Round Learner” of B.Sc. Microbiology.
 - **Shri A. K. Mukherjee Memorial Award:** Instituted by Ms.Pritha Ghosh, Dept. of Microbiology and is awarded to the student of M.Sc. Microbiology for exhibiting “Quest for Research and Scientific Knowledge”.
 - **Shri Gyan Prakash Memorial Award:** Instituted by Ms. Vanisree, Dept. of Biochemistry and is awarded to “All Round Learner” of B.Sc. Biochemistry.
 - **Shri Gyan Prakash Memorial Award:** Instituted by Ms. Vanisree, Dept. of Biochemistry and is awarded to the student of M.Sc. Biochemistry for exhibiting “Quest for Research and Scientific Knowledge”.
 - **Shri K.Sanjeev Memorial Award:** Instituted by Ms. Kala Bharathi, Dept. of Computer Science and is awarded to the student with Merit & Need Based Financial – Aid in B.Sc Physical Sciences.
- ii) Sports Merit Scholarships:** Instituted by St. Pious X College Management, is awarded to the best Sportsperson of the college based on merit and selected by the Principal, and Physical Director and Sports Committee.
- iii) Special Scholarships:** Every student performing at State level and National level cultural and sports competitions are awarded special scholarships by the Management.

e) **Special Awards and Medals:**

- **NSS Award** is sponsored by NSS coordinators of the college and awarded to the best NSS volunteer, on the basis of their involvement and services.
- **PEARL Award** is presented to the best PEARL volunteer for the services she renders.
- **Best Outgoing Student Award** is awarded to a student with
 - ✓ Overall academic performance.
 - ✓ Contribution and service rendered with responsibilities and attitude
 - ✓ Participation in extra-curricular and extension activities
- **Distinguished Alumnus Award** is presented annually by the Institution to two distinguished Alumnus -one who has performed with excellence at the highest level of her chosen profession and another to one who has contributed significantly to the almamater.

13. LIST OF CLASS INCHARGE LECTURERS

Undergraduate

Class	Incharge Lecturer	Department
I BA (EPP,PPML)	Ms. A. Sravanthi	Public Admin.
II BA(EPP,PPML)	Ms. Mary Cecilia	English
III BA (PPML)	Ms. Monoshri	English
I BA (MPML)	Ms. Madhu Veechika	Mass Comm.
II BA (MPML)	Ms. K.Shivani	Psychology
III BA (MPML)	Ms. V.Poornima	English
III BA (EPP)	Ms. Aarthi Deepak	Political Science
I B.Com Sec A	Ms. A.Radhika	Commerce
I B.Com Sec B	Ms. D.Sangeeta	Commerce
I B.Com(BA/CA) Sec C	Ms. A. Sandhya	English
II B.Com Sec A	Ms.G. Preethi	Commerce
II B.Com Sec B	Ms Ch. Mary Pushpa	Computer Science
II B.Com(BA/CA) Sec C	Ms. Madhavi Latha	Commerce
III B.Com(CA) A	Ms. Geetha Reddy	Commerce
III B.Com(CA) B	Ms.P.Soumya Sree	Computer Science
III B.Com(CA) -C	Ms. G. Vinutha	Computer Science
III B.Com(Gen/BA) - D	Ms. Maria Pavithra	Commerce
I BBA Sec A	Dr. P. Suhasini	Management
I BBA Sec B	Ms. Jacqueline	Management
II BBA Sec A	Ms. Sri Vidhya	Management
II BBA Sec B	Ms. U.Sravanthi	Management
III BBA Sec A	Ms. S.Anika	Management
III BBA Sec B	Ms. Aditya	English

I MZC & MGC	Ms. K.Swarnalatha	Microbiology
II MZC	Ms. Amrita	Zoology
III MZC	Dr. Sneha Latha	Chemistry
II MGC	Ms. P.L.Sravani	Microbiology
III MGC	Dr.Jyoti	Zoology
I CNDBC	Ms. Swathi Sree	Biochemistry
II BCMC	Ms. Aishwarya	Biochemistry
III BCMC	Dr. Helah Kiranmai	Biochemistry
I BTBC	Ms. Hemalatha	Chemistry
II BTBC	Ms. Hymavathy	Chemistry
III BTBC	Dr. Anjana Shukla	Botany
I BTMC	Ms. Sugantha Mala S	Biotechnology
II BTMC	Dr. P. Padmalatha	Botany
III BTMC	Ms. Rajeetha Mondal	Microbiology
II MPC	Dr. Sangeetha Lakshmi	Physics
III MPC	Ms. K.Jyothi	Mathematics
I MPCS	Dr. Sangeetha Lakshmi	Physics
II MPCS	Ms.S. Hepsibha	Computer Science
III MPCS	Ms. K.Jyothi	Mathematics
I MSDS	Ms. K. Ramya	Statistics
I MSCS	Ms. K. Ramya	Statistics
II MSDS	Ms. P.Swapna	Computer Science
II MSCS	Ms. M.Anitha	Statistics
III MSCS	Ms. K.Kala Bharathi	Computer Science
I BCA	Ms. Meherunissa	Mathematics

Postgraduate Class Incharges

Class	Incharge Lecturer
I M.Sc. (Microbiology)	Dr. Sushmita
II M.Sc. (Microbiology)	Ms. Pritha Ghosh
I M.Sc. (Biochemistry)	Ms. Swathi Sree
II M.Sc. (Biochemistry)	Ms. C. Vani Sree
I & II M.Sc. (Mathematics with Comp. Sc)	Ms. Udaya Lakshmi
I & II M.Sc. (Physics)	Dr. P. Sangeetha Lakshmi
I M.Sc. (Chemistry)	Dr. Sudha Swaraga.M
II M.Sc. (Chemistry)	Ms. Archana
I MBA (Sec A)	Ms. P. Anitha
II MBA (Sec A)	Ms. Harshanya
II MBA (Sec A & B)	Ms. S.Gautami

14. COLLEGE COMMITTEES

1. INTERNAL AUDIT COMMITTEE

- 1) Sr. P.Alphonsa : Secretary & Correspondent
- 2) Dr.Sr. B.Velangini : Principal
- 3) Sr. Lourdu Mary : Dept. of Commerce
- 4) Dr. Annie Sunil : Dean, Students Affairs
- 5) Prof. Pardasaradhi : Dean, Research
- 6) Dr. R. Komala : Dean, Academics
- 7) Dr. S. Sreedevi : IQAC Coordinator &
Head Dept. of Microbiology
- 8) Ms. Hymavathi : Dept. of Chemistry, Placement Director

2. ADMISSION COMMITTEE

Objectives: Establish transparency in admission process and Selection of students for various courses as per the Govt. norms.

Coordinator : **Dr. Annie Sunil**

Members : Ms. Naga Laxmi, Dr. Komala,
Ms.A.Sandhya Rani, Ms.Satyaprabha,
Ms.Lakshmi Kala and Ms.Krishnaveni

3. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Objectives: To develop a system for conscious, consistent, and catalytic improvement in the overall performance of the institution and thus promoting its quality for academic excellence.

Coordinator : **Dr. S. Sreedevi**

Co-coordinator : **Dr. R. Komala**

Members : Prof. Pardasaradhi, Dr. Annie Sunil,
Dr. Sushama, Ms. Malathi Devi,
Ms. C. Latha, Ms. Naga Laxmi,
Dr. Sudha Swaraga, Dr. P.Suhasini,

Ms.D.Geetha Reddy, Ms. Monoshri Mitra,
Ms.Udaya Lakshmi, Ms.P. Soumya Sree,
Ms. Pritha, Ms.C.Vani Sree, Ms.Harshanya,
Ms. Sagarika, Prof. M. Laxmipathi Rao
(Ext. Expert), Ms. Sujatha Cecelia (Director
ATM, Industrialist) and Student IQAC
Members

4. EXAMINATION CELL:

Objectives:

- To conduct Internal and External Examinations
- To use more ICT tools in the process of Examination and Evaluation and keeping the record of all the examinations

Controller of Examination : **Ms. G.Naga Laxmi**

Addt. Controllers : Ms. K. Kala Bharathi
Ms. Swathi Sree
Ms. Sagarika

Technical Staff : Mr.Narasimha, Ms.S.Ramya

Members : Ms. Pritha, Ms.Aarthi,
Ms.M.Anitha, Ms. Pavithra,
Ms. Sugandhamala, Ms.Manjusha,
Ms. Mary Pushpa,
Ms. Sree Vidhya, Dr. Swapnapriya
and Ms.Hemalatha.

5. FACULTY DEVELOPMENT CELL:

Objectives:

- To identify areas of development in various spheres of knowledge and across disciplines
- To collaborate with Institutes, Universities, subject experts and practitioners to facilitate knowledge, transfer and up skilling of faculty

- To organize FDP's and provide guidance to faculty in enrolling to refresher courses, training programmes, orientation programme, workshops, conferences or symposium to empower faculty fraternity

Coordinator : Dr.P. Suhasini

Members : Dr. Sreedevi, Dr. Sudha Swaraga, Ms. Monoshri, Ms. Hymavathi, Ms. M.Anitha, Dr. Helah Kiranmai, Ms. Madhavi Latha, Ms.P.Swapna And Ms.Madhu Veechika.

6. RESEARCH COMMITTEE

Objectives:

- Identifying the needs of researchers and providing ample infrastructural facilities and opportunities to attend workshops, seminar and conferences.
- Encouraging faculty members for upgradation of qualification and take up research projects.
- Strengthening research activities by collaboration with premier research institutes and industries

Coordinator : Prof. Pardhasaradhi, Dean, Research

Members : Dr.Sudha Swaraga, Dr.P.Padmalatha, Dr.Sushama, Dr.S.Sreedevi, Dr.Anjana, Dr.Ch.Snehalatha, Ms.K.Jyothi, Ms.K.Kala Bharathi, P.L.Sravani and Dr.Jyoti

7. ED CELL

Objectives:

- To bring awareness and create an Entrepreneurial Culture in the College.
- To inculcate an environment of promoting self-employment, Innovation and entrepreneurship development through various activities.

Coordinator : Dr. Sushama

Members : Prof. Pardhasaradi, Ms.D.Geetha,
Dr.Sreedevi, Dr.Sushmita ,
Ms. Harshanya, Ms.Anika,
Ms.D.Sangeeta, Ms.G.Vinutha and
Student Council Executive

8.CERTIFICATE COURSES

Objectives:

- To facilitate students to take up outcome based skill training and become employable
- To equip students with industry relevant skills in a particular area nurture their proficiency skills

Coordinator : Ms. Pritha Ghosh

SWAYAM NPTEL SPOC : Ms. P. Soumya Sree

SPOKEN TUTORIAL SPOC : Ms.Anika (IIT BOMBAY)

Members : Ms.Monoshri, Ms.Kala Bharathi,
Ms. Hepsibha, Ms.P.Swapna
Ms. Hemalatha, Ms.A.Sravanthi,
Ms. Madhavi, Ms. Meher Unnisa,
Ms. Radhika, Ms. Sree Vidhya
and Student Council Vice President.

9. LIBRARY COMMITTEE

Objectives: To ensure optimal utilization of the various internal and external library resources for efficient knowledge building and dissemination

Coordinator : Ms. S. Suneetha

Members : Ms.T.Vasantha, Ms.Jacqueline,
Dr.Sushmita, Ms. Mary Cecilia, Ms.Satya
Prabha, Dr.Jyoti, Ms.D.Aarthi,
Ms.Amrita, Ms. K.Ramya,Ms.Madhavi
and Student Council Secretary

10.WEBSITE COMMITTEE

Objectives:

- Articulating the College's brand and communicating its values.
- Providing relevant and accessible information source for all faculty, staff, and students and other stakeholders globally.

Coordinator : Ms. Ch. Mary Pushpa

Members : Ms.K.V.M. Udaya Lakshmi,
Ms.S.Hepsibha, Ms.P Swapna,
G. Vinutha, Ms.Mary Cecilia,
Dr.Anjana, Ms.Vani Gayatri,
Ms.Preethi, Ms. Madhu Veechika
Ms.K.Shivani, Ms. Poornima,
Ms.P.Anitha, Ms.Meharunnissa,
Dr. Sneha Latha and
Student Council Member.

11. NEWS LETTER & MAGAZINE COMMITTEE

Objectives:

- To disseminate timely, trustworthy and useful information to all the stakeholders of the college.
- To share and record the campus news and views in a professional way.

Volume –I Ms. B.Shiva Aditya (Coordinator)

Volume –II : Ms. Monoshri (Coordinator)

Volume –III : Ms. Mary Cecilia (Coordinator)

Volume-IV : Ms.V. Meenakshi Poornima

Members : Ms. Pushpa, Dr.Anjana Shukla,
Ms.Madhu Veechika, Ms. D.Sangeeta
Ms.P.L.Sravani, Ms. N.Manjusha
Ms.Hemalatha, Ms. Aishwarya,
Ms.A.Sandhya and Ms.Gautami
M. Jacqueline and Student Council Member

12. PRAYER COMMITTEE

Objectives: To encourage students and faculty towards experiential connection with Almighty God through prayer and to promote religious tolerance.

Coordinator : **Ms. Maria Pavithra**

Members : Ms.Manjusha, Dr.P.Suhasini,
Ms.Mary Cecilia, Ms.K.Rajeetha,
Ms.A.Sravanthi, Ms.Meharunnisa,
Dr. Helah Kiranmai, Ms.A.Sandhya,
Ms.S.Hepsibha, Ms.Aishwarya
Ms.Ch.Mary Pushpa, Dr.Jyoti,
Sr.Joseph Sumalatha, Sr.U.Sangeetha
and Sr.K.Sirisha and College choir

13.GRIEVANCE & REDRESSAL COMMITTEE

Objectives: To develop an organizational framework to resolve grievances of the students and other stakeholders

Coordinator : **Dr. P. Sangeetha Lakshmi**

Members : Ms. K.Malathi Devi, Ms. C.Latha
Ms.D.Geetha Reddy, Ms. Swathi Sree
Ms.Vani Sree, Ms.Vani Gayathri,
Ms. Suneetha, Sr. Kavitha and Student
Council Vice- President

14. INTERNAL COMPLAINT COMMITTEE

Objectives:

- To prevent discrimination and sexual harassment, by promoting gender amity among students and employees
- To ensure support services to the victimized and recommend appropriate punitive action against the guilty party to the Management.

Coordinator : **Ms. Maria Pavithra**
Members : Principal (Presiding Officer),
Prof. Pardhasaradi, Ms. Malathi Devi,
Dr.P.Suhasini, Ms.Y.Jyothi
Sr. A. Jyothi and Ms. Krishna Veni

15.STUDENT DEVELOPMENT CELL

Objectives:

- Organize and engages students in co-curricular activities for personality development.
- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.

Coordinator : **Ms. P. Soumya Sree**
Members : Dr. Annie Sunil, Dr. P. Sangeetha
Lakshmi, Ms.D.Geetha , Ms.Pritha,
Ms.S.Suneetha, Ms.Vani Sree,
Ms.I.Vani Gayatri, Ms.D.Sangeeta,
Ms.Anika, Ms.Archana, Ms. Rachana
Ms.A. Shravanthi, Ms.Shivani,
Ms. Bhavani and Student Council
President

i) Anti-Ragging Committee:

Objectives:

- To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written.
- To monitor and maintain the campus and hostel vicinity a serene place, thereby contributing to the holistic development of the students.

Coordinator : **Dr. Sangeetha Lakshmi**
Members : Ms. Aarthi, Dr. Swapnapriya,
Sr.Kavitha, Ms. Sree Vidhya
Ms. Satyaprabha, Ms. Bhavani and
Student Council Secretary.

ii) Minority Cell:

Objectives:

- To guide the SC/ST & OBC students, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC.
- To provide training in competitive exams offered by Govt.

Coordinator : **Ms. Rajeetha**
Members : Ms. Mary Cecelia, A.Helah Kiranmai,
Ms. Jacqueline, Ms.Preethi, Ms.Y.Jyothi,
Ms.Meharunnisa, Sr.Nirmala Jyothi and
Student Council Member

iii) SC/ST/BC Cell:

Objectives:

- To guide the SC/ST & OBC students, to optimally utilize the benefits of the schemes offered by the State Government, Government of India (GOI) and UGC.
- To improve the performance, provide guidelines and counseling with respect to academic, social and other matters to these groups

Coordinator : **Ms. Suganthamala**
Members : Ms.N.Manjusha, Ms.A. Radhika,
Ms.Y Jyothi, Ms.P.Anitha and
Ms.Aditya

16.EXTENSION ACTIVITIES COMMITTEE

a) N.S.S. Committee

Objectives:

- To develop a sense of respect to the principles, values, rights and obligations, promote national unity & integrity, non-violence, secularism, democracy, socialism, self-reliance, and dignity of labor, commitment to fight against injustice, inequality and cruelty.
- To identify the needs and problems of the community and involve them in problem solving.

UNIT-I	UNIT-II
Ms. Preethi (Coordinator)	Ms. Aarthi (Coordinator)
Dr.P.Sangeetha Lakshmi	Ms. Bhavani
Ms.Hemalatha	Ms.Radhika
Ms.Y.Jyothi	Dr.Swapnapriya
Dr.Sushmita	Ms.Jacqueline
Ms.K.Jyothi	Dr. Snehalatha

b) PEARL Committee:

Objectives:

- To promote social consciousness among students
- To serve the old, needy and weaker section in the community and foster women empowerment

Coordinator : **Ms.D.Geetha Reddy**

Members : Dr.P.Sangeetha Lakshmi, Ms.C.Latha, Ms.P.Harshanya, Ms.Suneetha, Ms. Anika, Ms.K.Jyothi, Ms.K.Shivani, Ms.Amrita Ms.P.L.Sravani, and Student Council Joint Secretary

c) N.C.C. Committee:

Objectives:

- To Create a Human Resource of Organized, Trained and motivated youth to provide Leadership in all Walks of life and be always available for the Service of the Nation.
- To provide a suitable Environment to motivate the Youth to take Up a Career in the Armed Forces.

Coordinator : **Ms.Rachana**

Members : Ms. Suganthamala, Ms.Bhavani,
Ms. Sparsha and Student Council
Executive Member

17. INFRASTRUCTURE & MAINTENANCE COMMITTEE

Objectives:

- To ensure proper maintenance of infrastructure and other facilities of the campus
- To review annual maintenance contracts and identify and plan for preventive maintenance

Coordinator : **Ms.M.Anitha**

Members : Udaya Lakshmi, Ms. K. Malathi,
Ms.Sunitha, Ms.V. Poornima,
Ms. Radhika, Ms.Aishwarya,
Ms.K.Ramya, B. Marie Varoopya,
Ms. Satyaprabha and Sr. Jyothi

18. PLACEMENT COMMITTEE

Objectives:

- Integrating the programme outcomes with employment opportunities, awareness of various skill sets namely soft skills, technical skills and any other specific skill set in consonance with the job profile.
- Identify the aspiration and attitude of the students and transform in accordance with employers expectation

Coordinator : **Ms. U. Hymavathi**

Members : Ms.K.V.M.Udaya Lakshmi,
Ms.C.Latha, Ms.P.Harshanya,
Ms.Vani Sree, Ms.Maria Pavithra,
Ms.D.Sangeetha, Ms.Archana,
Ms.K.Shivani, Ms.S.Suganthamala,
Ms.U.Sravanthi, Ms. B. Marie Varoopya,
Ms. Sree Vidhya and Student
Placement coordinators.

19. CULTURAL COMMITTEE

Objectives:

- To Encourage and create a platform to the students to exhibit their talents and creativity in co-curricular and extracurricular activities.
- To enhance interest and confidence and boost their competitive spirit to compete in various cultural competitions held at college, university and at national levels.

Coordinator : **Ms. D.Sangeeta**
Student Council Cultural Secretary (**Student Coordinator**)

i. Literary Activities:

Coordinator : **Ms. Monoshri Mitra**

Members : Ms.I.Vani Gayathri, Ms.K.Shivani
Ms. Ms. K.Jyothi, Ms.A.Sandhya
Ms. Madhavi

ii. Fine Arts:

Coordinator : **Dr. Swapnapriya**

Members : Ms.Aditya, Ms. Rajeetha,
Ms. Amrita, Ms.P.Swapna
and Ms.K.Shivani, Ms.Gautami

iii. Theatre Arts:

Coordinator : **Ms. N. Manjusha**
Members : Dr. Anjana Shukla, Ms.P.L.Sravani,
Ms.G.Vinutha, Ms.Aditya,
Ms.A.Sandhya and Ms.Y.Jyothi

iv. Music & Dance:

Coordinator : **Ms. K. Swarnalatha**
Members : Ms.Vani Gayathri,
Ms. Archana, Ms. Swathi Sree
Ms.D.Sangeeta, Ms. V.Poornima,
Ms.A. Sravanthi, Ms.Aishwarya
and Ms.K. Ramya

20.AWARDS COMMITTEE

Objectives:

- To recognize and appreciate students achievement, hard work, success and personal goals.
- To celebrate students' achievements and motivate them to continue on their path.

Coordinator : **Ms. Vani Gayathri**
Members : Ms.Udaya Lakshmi, Ms.Kala Bharathi,
Ms.Radhika, Ms.A.Sravanthi,
Ms.P.Anitha, Ms.Madhu Veechika,
Ms.K.Jyothi, Ms.Archana,
Ms.Gautami, Ms. G.Vinutha,
Ms. Rajeetha, Ms.U.Sravanthi,
Ms.Y.Jyothi and Ms.A. Sandhya

21.SPORTS & GAMES COMMITTEE

Objectives:

- To promote every individual's health, physical well-being as well as the acquisition of physical skills among the students.

- To serve the interests of the student community in competitive sports and other recreational activities i.e. both indoor and outdoor.

Coordinator : Ms. Bhavani

Members : Ms. Sparsha, Ms. V.Poornima,
Dr.Anjana, Ms.A.Sravanthi,
Ms. Meherunissa, Ms.U.Sravanthi.
Ms.K.Shivani, Ms.Aishwarya and
Student Council Sports Secretary

22. ALUMNI COMMITTEE

Objectives:

- To establish a link and maintain mutually beneficial relationship between the college and its alumni
- To promote networking among alumni members and support college in its continuing quest and excellence

Coordinator : Ms. C.Latha

Members : Dr. S.Sreedevi, Ms. P.Soumya Sree,
Ms. Maria Pavithra, Ms. Harshanya,
Ms. Swarnalatha, Ms.Hemalatha,
Ms. Swathi Sree, Mr. Hepsibha,
Ms. Sparsha, Ms.A.Sravanthi,
Ms.Madhu Veechika, Ms.K.Ramya,
Ms.Aishwarya and Ms.K.Shivani

23. ENVIRONMENT (ECO) COMMITTEE

Objectives:

- To develop a general environmental consciousness among the students and to actively involve students in creating a green and clean campus.
- To create awareness on present environmental issues and finding solutions.

Coordinator : Ms. Vani Sree

Members : Dr.Padmala, Ms.C.Latha, Dr.Jyoti,
Dr.Sushama, Ms.Swarna and Ms.Helah

24. DISCIPLINE COMMITTEE

Objectives:

- To monitor the punctuality, regularity and discipline during the various activities of the college.
- To supervise decent dress code and safeguard the college property.

Coordinator : **Ms. Bhavani**

Members : Dr. P.Sangeetha Lakshmi,
Ms.Suganthamala, Ms.Preethi,
Ms.Aarthi, Ms.Sparsha, Ms.Gautami,
Ms.Radhika, Ms.Aditya, Ms.T.Vasantha,
Ms.U.Sravanthi and Ms.Satyaprabha

25. STAFF WELFARE COMMITTEE

Objectives:

- To cater to the needs of the staff and ensure congenial working ambience
- To plan for their welfare activities

Coordinator : **Dr.Padmalatha**

Members : Dr. Komala, Ms. Naga Laxmi
and Ms.C.Latha

INSTITUTION INNOVATION COUNCIL (IIC)

Objectives

- To encourage the students to exercise their talent and thinking ability for developing innovative ideas that can lead to the new invention.
- To provide formal training to the students for making proof of concept/prototype of their ideas followed by business plan and establishment of 'Start up'.

Coordinator	:	Dr. Anjana Shukla (President)
Convener	:	Dr. Snehalatha
Rept. from Incubation Center	:	Mr. Tanneru Suresh
Vice President	:	Ms.S. Anika
Internship activity		
Coordinator	:	Ms. C.Latha
NIRF Coordinator	:	Dr. Sreedevi
Start up activity		
Coordinator	:	Ms. P. Harshanya
ARIIA Coordinator	:	Ms. Hymavathi
IPR Coordinator	:	Dr. Sushama
YUKTI Coordinator	:	Ms. Archana Juyal
Members	:	Prof. S. Pardhasaradhi Dr. P. Suhasini, Dr. Sushmitha Dr. Sudha , Ms. P.Anitha Ms. Sravanthi, Ms. Ch. Sparsha, Ms. Radhika, Ms.Sagarika
External Members :		Prof.G.B.Reddy (Patent expert), Dr.Hafeez Basha (Incudation Centre), Mr.Veerender Nath(Bank/Investor), Mr.B.V. Shravanthy Anand (Startup /Alumni Entrepreneur), D. Sujatha Cecelia (Expert from Industry), Mrs. P. Deepika Joshi (Vice President & Startup Entrepreneur

15. IMPORTANT PHONE NUMBERS

Campus Security Officer	Dr. Sr. B. Velangini	04027175600
Public Information Officer	Ms. Annie Sunil	9246103510
Sahayam (OU Psychological Counselling Centre)	Ms. G.Angela	040-27682451 8978191518
SHE TEAM	Incharge Malkajgiri	8333993518
Grievance Committee	Dr. P. Sangeetha Lakshmi	9866297221
Anti Ragging Committee	Dr. P. Sangeetha Lakshmi	9866297221
Student Support Cell	Ms. P.Soumya Sree	9908961308
Srilakshmi Nursing Home	Dr. Swathi	9985087343
ICC Internal Complaint Committee	Ms. Maria Pavitra	9052224725
Police Personnel (SI)	Rachakonda Commissionerte	9490617111 (WhatsApp)
Office Admin	Sr.Jyothi	7680924460
Front office Asst.	Ms. Lakshmi Kala	9347540990
Hostel Warden	Sr.Kavitha	7702332786

16. CALENDER

ALMANAC – COLLEGE CALENDAR-2023-2024

JUNE 2023		
Date	Day	Activity
1	Thu	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	Awareness Talk on Millets for Supporting Staff - Dept. of Botany & Biotechnology & IQAC
18	Sun	
19	Mon	2 Day FDP - IQAC
20	Tue	2 Day FDP – IQAC
21	Wed	Guest lecture for II M.Sc.Biochemistry- Dept. of Biochemistry Career opportunities in Business Analytics - Excel &R for II MBA - Dept. of Business Management

		International Yoga Day - Sports & NSS World Music Day - Dept. of English & Languages
22	Thu	Guest Talk for I MBA - Dept. of Business Management
23	Fri	One day Workshop on “Basics of Bioinformatics & Molecular Docking” for II M.Sc Microbiology - Dept. of Microbiology
24	Sat	One Day Workshop on MS Office for PG Students - Dept. of Biochemistry
25	Sun	
26	Mon	2 Day Workshop on network programming and Analysis of Algorithm using python - Dept. of Computer Science
27	Tue	2 Day Workshop on network programming and Analysis of Algorithm using python - Dept. of Computer Science
28	Wed	National Insurance Awareness Day Program -Teaching & Non Teaching - Dept. of Commerce & IQAC
29	Thu	National Statistics Day ←-----Bakrid-----→
30	Fri	An Awareness Program on Simple Diagnostic tests for Non Teaching Staff- Dept. of Biochemistry & IQAC Guest Lecture for PG Students - Dept of Chemistry

JULY 2023		
Date	Day	Activity
1	Sat	Green Initiative - Greening the campus - Dept. of Botany & Biotechnology & Eco Club
2	Sun	
3	Mon	Workshop and hands on training on sophisticated analytical techniques for PG Students - Dept. of Chemistry
4	Tue	
5	Wed	Orientation Programme on Higher Education and Career Opportunities for Life Sciences Students - Dept. of Biochemistry
6	Thu	Guest Lecture for PG - Dept of Chemistry World Zoonoses Day – Guest Lecture on Viral Zoonoses - Dept. of Microbiology Workshop on Reasoning & Aptitude - II MBA - Dept. of Business Management
7	Fri	Field Trip- PG Biochemistry - Dept. of Biochemistry
8	Sat	Field Trip for PG II M.Sc(Physics) students - Dept of Physics and Computer Science
9	Sun	
10	Mon	
11	Tue	Expert Talk - PG and UG - Dept. of Biochemistry
12	Wed	Parents Orientation and Induction Programme- I Years
13	Thu	
14	Fri	Krtya 2023 Management Meet - Dept. of Business Management
15	Sat	PG Farewell
16	Sun	

17	Mon	← -----Bonalu-----→
18	Tue	Bridge Course - I Years Reopen for II & III Years UG
19	Wed	Guest Lecture for II & III B.Sc. - Dept. of Computer Science
20	Thu	PRAYAANA -The Journey Continues Student Orientation BCom II & III years - Dept. of Commerce
21	Fri	Club Activity - Dept. of Mass Communication Session on Accelerators/Incubators - Opportunities for Early Stage Entrepreneurs - Dept. of Business Management
22	Sat	Ice Breaking Session - Dept. of Statistics
23	Sun	
24	Mon	
25	Tue	Club Activity - (world's population day) - Dept. of Public Administration
26	Wed	← -----St.Ann's Feast-----→
27	Thu	Expert Talk - Dept. of Political Science
28	Fri	Synergy Club Activity for II MBA - Dept. of Business Management Green Initiative (Nature Conservation Day) - Dept. of Computer Science Ice Breaking for all B.Com - Dept. of Commerce World Nature Conservation Day Celebration- Dept. of Zoology and Genetics
29	Sat	← -----Moharam-----→
30	Sun	
31	Mon	

AUGUST -2023		
Date	Day	Activity
1	Tue	One Day Workshop on Bioinformatics- UG students- Dept. of Biochemistry One week Library orientation to freshers August 1 st to 7 th
2	Wed	Farewell for II MBA - Dept. of Business Management
3	Thu	Career Guidance - on IIT Jam Mathematical Sciences for II & III B.SC(Statistics) - Dept. of Statistics
4	Fri	
5	Sat	Extension Activity - Dept. of Mathematics Interface with Alumni - BBA - Dept. of Business Management Student Workshop on Research Methodology- Dept. of Zoology and Genetics
6	Sun	
7	Mon	1 Week Pious Lab to Local Network (7 th - 11 th Dec)- Dept. of Computer Science Handloom Day - IQAC
8	Tue	Career guidance Talk “ Opportunities for Life Sciences “for III B.Sc - Dept. of Chemistry
9	Wed	Guest Lecture III B.Com Students - Dept. of Commerce
10	Thu	Green Initiative-Workshop on making organic compost - Dept. of Biochemistry
11	Fri	
12	Sat	Career Guidance - Dept. of Political Science Guest Talk - III BBA - Dept. of Business Mngt National Librarians Day celebrations - Library Science

13	Sun	
14	Mon	Outreach Programme - Visit to Orphanage - Dept. of Biochemistry
15	Tue	←-----Independence Day-----→
16	Wed	
17	Thu	Guest Lecture - BSc & MSc Microbiology Students - Dept. of Microbiology Intercollegiate Competitions - Dept. of Mathematics
18	Fri	Guest Lecture for I Year - Dept. of Sanskrit
19	Sat	Edible Cutlery products-Green Initiative - Dept. of Commerce & Eco Committee Panel Discussion with Innovation & Startup Ecosystem Enablers - Dept. of Business Management World Photography Day - Dept. of Social Sciences
20	Sun	
21	Mon	←-----St. Pious Feast (Institution Day)-----→
22	Tue	Urja Diwas - Dept of Physics
23	wed	Guest Lecture for B.Sc Students - Dept. of Chemistry Guest Lecture - Dept. Of Hindi
24	Thu	Career Guidance Talk (ICSI) - B.Com III Years - Dept. of Commerce
25	Fri	Faculty Development Program(FDP) - Dept. of Political Science and Public Administration Guest Lecture on Soft Skills - Dept. of English Session on Angel Investment/VC funding for Early Stage Entrepreneurs- I MBA - Dept. of Business Management
26	Sat	Guest Lecture-UG - Dept. of Biochemistry Samatva - Women's Equality Day - IQAC

27	Sun	
28	Mon	Theatre Workshop - Dept. of English Club Activity - Dept. of Telugu
29	Tue	Field Visit - III MPML Dept. of Mass Communication & Journalism National Sports Day - Sports Committee
30	Wed	Outreach Program - Dept. of Statistics
31	Thu	Sarcina Club Activity - Microbio Society Student Chapter Inauguration - Dept. of Microbiology

SEPTEMBER 2023		
Date	Day	Activity
1	Fri	Nutrition Awareness Week Activities- Dept. of Biochemistry
2	Sat	Alumni Interaction - Dept. of Computer Science
3	Sun	
4	Mon	
5	Tue	Star user meet - Library Science ← Teachers Day →
6	Wed	
7	Thu	← Sri Krishna Astami →
8	Fri	Spoorthy Club Activity - Dept. of Commerce Outreach Programme - III BBA - Dept. of Business Management Green Initiative- Paper recycling - ITC WOW - Dept. of Zoology
9	Sat	World suicide prevention day - Dept. of Psychology Club Activity - Dept. of Statistics Guest Lecture for MSc Microbiology - Dept. of Microbiology Bhasha Dinotsavam - Dept. of Telugu
10	Sun	
11	Mon	Club Activity for UG students - Dept. of Mathematics Guest Lecture - II BBA - Dept. of Business Management National Seminar - Dept. of Microbiology
12	Tue	
13	Wed	Guest Lecture -II B.Com Students - Dept. of Commerce
14	Thu	Guest Lecture for III B.Sc students on Modern Physics - Dept. of Physics Hindi Day Celebration - Dept. Of Hindi

15	Fri	Guest lecture For ML Students on History Of English Language - Dept. of English Sarcina Club Activity - Fermentilicious - Theme – International Year of Millets - Dept. of Microbiology Guest Lecture International Day for Democracy - Dept. of Political Science
16	Sat	Eco-Club Activity - Dept. of Botany & Biotechnology
17	Sun	
18	Mon	← -----Vinayaka Chavithi-----→
19	Tue	
20	Wed	Guest Lecture for UG students - Dept. of Mathematics Workshop - Dept. of Mass Communication & Journalism
21	Thu	Club Activity - Dept. of Biochemistry
22	Fri	Outreach Programme - Dept. Of II Language Green Initiative - Awareness Programme on chemical Waste management for UG and PG Students - Dept. of Chemistry and Eco committee
23	Sat	Guest Lecture - Dept. of Statistics
24	Sun	
25	Mon	Guest Lecture-PG- Dept. of Biochemistry
26	Tue	Guest Lecture - Dept. of Public Administration
27	Wed	Educational Tour 28th Sep to 2nd Oct - Dept. of Botany & Biotechnology
28	Thu	← -----Eid Milad-Un-Nabi-----→
29	Fri	National Conference - Dept. of Commerce
30	Sat	

OCTOBER 2023		
Date	Day	Activity
1	Sun	
2	Mon	← -----Gandhi Jayanthi-----→
3	Tue	Green Initiative - Dept. of Business Management
4	Wed	International non-violence Day - Dept. of Political Science
5	Thu	Orientation Programme for I MBA - Dept. of Business Management
6	Fri	Sanskrit Day - Dept. of Sanskrit Club Activity- Chrysalis Park - Dept of Zoology
7	Sat	Field Trip - Dept of Mathematics
8	Sun	
9	Mon	← -----Milad un-Nabi-----→
10	Tue	World mental health day - Dept. of Psychology Orientation on Personality Development (Placement Activity) for III B.SC Life Sciences - Dept. of Chemistry Sexual Health Awareness Week Activities- Dept. of Biochemistry
11	Wed	Guest Lecturer - Dept. of Telugu
12	Thu	Career Guidance -Public Administration as future of Social Science - Dept. of Public Administration
13	Fri	Guest Lecture -I B.Com Students - Dept. of Commerce
14	Sat	← -----Bathukamma Starting Day-----→
15	Sun	
16	Mon	World Food Day - Dept. of Statistics

17	Tue	National Educational Tours
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	←-----Vijaya Dasimi-----→
25	Wed	←-----Following Day of Vijaya Dasimi-----→
26	Thu	Spoorthy Club Activity II - Dept. of Commerce
27	Fri	Field Trip for B.Com III year - Dept. of Commerce Workshop for I Years - Dept. of Hindi
28	Sat	Mushroom Day Celebration - Dept. of botany & Biotechnology
29	Sun	
30	Mon	Orientation on Competitive Exams (TIME) - Dept. of Commerce Guest Lecture for PG - Dept. of Chemistry Powergrid Intercollegiate Competitions - Dept. of Business Management
31	Tue	Awareness Programme on Study Abroad - Dept. of Biochemistry Ekta Divas - NSS Committee

NOVEMBER 2023		
Date	Day	Activity
1	Wed	National stress awareness day - Dept. of Psychology
2	Thu	
3	Fri	Field Trip - Dept of Zoology and Genetics
4	Sat	Spoorthy Club Activity III - Dept. of Commerce Life Skill Programme Awareness of yoga for non teaching staff - Dept of Chemistry and IQAC Interface with Alumni - MBA - Dept. of Business Management
5	Sun	
6	Mon	3 day Capability Enhancement Programme on Phonetics for MSc Microbiology Students 6th to 8th Nov - Dept of Microbiology & English
7	Tue	Field Trip for UG - Dept. of Biochemistry
8	Wed	Creating awareness on e-waste management - Dept. of Physics & Computer Science
9	Thu	Extension Activity on Mobile Lab - Dept. of Chemistry
10	Fri	International Accounting Day - Dept. of Commerce
11	Sat	Club Activity - Dept. of Sanskrit
12	Sun	←-----Deepavali-----→
13	Mon	One week Capacity building programme Yoga & Nutrition for Women - Dept. of Commerce
14	Tue	Extension Programme - Visit to CSA Orphanage - Dept. of English National library week celebrations 14th to 20th Nov 2023 - Library Science World Diabetes Day - NSS Committee
15	Wed	Club Activity - Dept. of Hindi

16	Thu	National Conference - Dept. of Biochemistry
17	Fri	Field Trip - Dept. of Statistics Extension Activity- Visiting Govt School - Dept. of Zoology and Genetics
18	Sat	Extension activity on Awareness on Microbial Diseases - Dept. of Microbiology Guest Talk I BBA - Dept. of Business Management
19	Sun	
20	Mon	
21	Tue	
22	Wed	Literary Day - Dept. of English
23	Thu	
24	Fri	Interaction with Neighbourhood IV - Dept. of Botany & Biotechnology Industrial Visit - III BBA - Dept. of Business Management
25	Sat	Green Initiative - Dept of Mathematics Constitution Day - Intra Collegiate competitions - Dept. of Political Science and Public Administration
26	Sun	
27	Mon	←-----Guru Nanak Jayanthi-----→
28	Tue	
29	Wed	Guest lecture - Dept. of Mass Communication & Journalism
30	Thu	

DECEMBER 2023		
Date	Day	Activity
1	Fri	Biotechnology Guest Lecture - Dept. of Botany & Biotechnology Programme for Support Staff - Dept of Microbiology & IQAC World AIDS Day - Awareness Programme on AIDS and other Immunodeficiency Disorders - Dept. of Biochemistry & NSS Committee
2	Sat	Computer Literacy Day (Club Activity) - Dept. of Computer Science Green Initiative - Collection & Recycling of Milk Packets – Dept. of Microbiology Guest Lecture – Dept. of Zoology
3	Sun	
4	Mon	
5	Tue	Guidance for Competitive Exam - III BBA - Dept. of Business Management
6	Wed	
7	Thu	
8	Fri	Guest Lecture - Dept. of Public Administration
9	Sat	Outreach Program – Dept. of Mathematics Guest Lecture on Human Rights day - Dept. of Political Science
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	Awareness on Energy Conservation - Dept. of Physics

15	Fri	Extension Programme - Dept. of II Language
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thu	FDP - Dept. of Statistics
22	Fri	National Mathematics Day – Dept. of Mathematics
23	Sat	Outreach Activity - Dept. of Commerce
24	Sun	←-----Christmas Eve-----→
25	Mon	←-----Christmas-----→
26	Tue	←----- Boxing Day-----→
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	

JANUARY- 2024		
Date	Day	Activity
1	Mon	←----- New Year's Day -----→
2	Tue	Awareness on Mental wellness month - Dept. of Psychology
3	Wed	Interdisciplinary Lecture Series- BA and BBA- Women and Hormones - Dept. of Biochemistry
4	Thu	
5	Fri	Guest Lecture for I Year UG - Dept. of Computer Science STATATHON 2k24 - Dept. of Statistics
6	Sat	Out Reach Programme (Visiting Orphanage/Old age Home) - Dept. of Botany & Biotechnology
7	Sun	
8	Mon	Club Activity - Dept. of Telugu
9	Tue	Outreach Programme for II MBA - Dept. of Business Management
10	Wed	Club Activity - Dept. of Sanskrit International Hindi day celebration - Dept. of Hindi
11	Thu	
12	Fri	Youth Day Celebrations - Dept. of Commerce Outreach Programme- Visiting CSA Old age home - Dept of Zoology and Genetics
13	Sat	
14	Sun	
15	Mon	←----- Makar Sankranti -----→
16	Tue	
17	Wed	
18	Thu	

19	Fri	Guest Talk - I MBA- Dept. of Business Management
20	Sat	Botany Guest Lecture - Dept. of Botany & Biotechnology
21	Sun	
22	Mon	Club Activity for PG - Dept of Mathematics Career Guidance Programme for BSc Final Students - Dept. of Microbiology
23	Tue	
24	Wed	Club Activity - National Girl Child Day - Dept. of Statistics Two day National Seminar on NEP Multidisciplinary Approach for faculty - Dept. of Business Management Club Activity - Dept. of Political Science & Public Administration
25	Thu	Field Trip - Dept. of Political Science National Voters Day - Dept. of Political Science & NSS
26	Fri	←----- Republic Day -----→
27	Sat	Field Trip for PG Students – Dept. of Chemistry
28	Sun	
29	Mon	Career Guidance program – Dept. of Mathematics Guest Lecture for ML Students - Dept. of English
30	Tue	Guest Lecture - B.Com Business Analytics Students - Dept. of Commerce
31	Wed	Programme on Life skills - Dept. of Biochemistry

FEBRUARY - 2024		
Date	Day	Activity
1	Thu	
2	Fri	Educational Field Trip - Dept. of Computer Science Guest Lecture - Dept of Genetics
3	Sat	Job Skill Enhancement Orientation (In collaboration with Placement Committee) - Dept. of Botany & Biotechnology
4	Sun	
5	Mon	Awareness Programme on Cancer-World Cancer Day - Dept. of Biochemistry
6	Tue	Club activity - Dept. of Mass Communication & Journalism
7	Wed	Guest Lecture for BSc & MSc Microbiology - Dept. of Microbiology
8	Thu	Spoorthy Club Activity IV - Dept. of Commerce
9	Fr	Halogen Club Celebrations - Dept. of Chemistry
10	Sat	World Pulses Day (Intercollegiate Programme) - Dept. of Botany & Biotechnology Capacity Building Program - Lecture on InterPersonal Relationship Skills - Dept. of Statistics
11	Sun	
12	Mon	Workshop on Special Purpose Electronic devices - Dept. of Physics Interdisciplinary course for II BA students on Drugs- Dept. of Chemistry
13	Tue	Smt.Sarojini Naidu's Birth Anniversary Celebrations - Dept. of English
14	Wed	Green Initiative PARISARALU (Scrap to Craft) - Dept. of Public Administration Guest lecture for UG & PG - Dept. of Chemistry

15	Thu	Biomystery Club Day Celebrations - Dept. of Biochemistry
16	Fri	
17	Sat	Workshop – Dept. of Mathematics Career Guidance Programme – Dept. of Zoology and Genetics
18	Sun	
19	Mon	
20	Tue	
21	Wed	Management Day Celebrations 2023 -Intra Collegiate Competitions - Dept. of Business Management International Mother Language Day - Dept. of II Language
22	Thu	Guest Lecture for PG - Dept. of Computer Science
23	Fri	2 Day Students Workshop (Hands on experience Animal Cell Culture/Molecular Biology) - Dept. of Botany & Biotechnology Field trip to BSc Microbiology students - Dept. of Microbiology
24	Sat	Students Workshop (Hands on experience Animal Cell Culture/Molecular Biology) - Dept. of Botany & Biotechnology
25	Sun	
26	Mon	Financial Awareness Week - Dept. of Commerce
27	Tue	
28	Wed	National Science Day - IQAC Field trip to MSc Microbiology students - Dept. of Microbiology Industrial Visit - II MBA - Dept. of Business Management
29	Thu	Medical Camp - Dept. of English

MARCH- 2024		
Date	Day	Activity
1	Fri	National FDP on Molecular Biology Techniques on 1-2 nd March 2024 - Dept. of Microbiology
2	Sat	Alumni Interaction - Dept. of Computer Science Career Guidance - Dept. of Botany & Biotechnology
3	Sun	
4	Mon	Guest Lecture for PG - Dept of Mathematics
5	Tue	Extension Lecture- Dept. of Political Science
6	Wed	Extension Lecture - Dept. of Sanskrit
7	Thu	
8	Fri	←----- Shivaratri -----→
9	Sat	Alumni Talk - Dept. of Commerce
10	Sun	
11	Mon	Certificate course / Workshop - Dept. of Mass Communication & Journalism
12	Tue	Workshop on Project Report Writing - Dept. of Physics
13	Wed	Program on Gender based health management and Nutrition - Dept. of Biochemistry
14	Thu	Green Initiative - Creating Recyclable Products Support Effective Waste Management - Dept. of II Language
15	Fri	Guest Lecture for UG and PG - Dept. of Chemistry Orientation on "Dissertation Writing" for MSc Microbiology students - Dept. of Microbiology
16	Sat	Outreach Program - Dept. of Social Sciences Guest Lecture - Dept. of Statistics
17	Sun	

18	Mon	
19	Tue	One day National Conference - Dept. of Biochemistry
20	Wed	Guest Lecture on Technical Writing - Dept. of English
21	Thu	Krtya 2024 Management Day - Dept. of Business Management Field trip - Dept. of Mass Communication & Journalism
22	Fri	Spoorthy Club Activity V - Dept. of Commerce World Water Day- Awareness programme on Role of Water in Metabolic Control - Dept. of Biochemistry & NSS
23	Sat	Capacity Building - Dept of Zoology and Genetics
24	Sun	
25	Mon	←----- Holi -----→
26	Tue	
27	Wed	Workshop on Chems sketch & Chemdraw for PG Students - Dept. of Chemistry
28	Thu	Workshop of E-Filing of IT Returns - Dept. of Commerce
29	Fri	←----- Good Friday -----→
30	Sat	World bipolar day - Dept. of Psychology
31	Sun	

APRIL- 2024		
Date	Day	Activity
1	Mon	Capacity Building programme(Yoga/Communication Skills) - Dept. of Botany & Biotechnology
2	Tue	Guidance for Competitive Exam - II MBA - Dept. of Business Management
3	Wed	Club Activity - Dept. of Biochemistry
4	Thu	
5	Fri	←----- Babu Jagjnan Ram Jayanti -----→
6	Sat	
7	Sun	
8	Mon	
9	Tue	←----- Ugadi -----→
10	Wed	←----- Ramzan -----→
11	Thu	←-----Following Day Ramzan -----→
12	Fri	Spoorthy Club Activity VI - Dept. of Commerce
13	Sat	Outreach Programme - CSASSS Orphan Children – Dept. of Microbiology
14	Sun	←-----Dr. Ambedkar Jayanthi -----→
15	Mon	
16	Tue	Club Activity - Extempore speech competitions - Dept. of Political Science
17	Wed	← ----- Ram Navami----- →
18	Thu	Guest Lecture for PG - Dept. of Biochemistry
19	Fri	Guest Lecture for UG - Dept. of Chemistry
20	Sat	STRATA CLUB Activity - Dept. of Statistics
21	Sun	
22	Mon	National Earth Day - Dept. of Statistics

23	Tue	English Language Day - Dept. of English
24	Wed	Club Activity - International DNA Day Celebration - Dept of Genetics
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	

MAY- 2024		
Date	Day	Activity
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	
10	Fri	Guest Lecture - I MBA - Dept. of Business Management
11	Sat	National Technology Day - Dept. of Computer Science
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	

24	Fri	World schizophrenia day- Dept. of Psychology
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	Extension Activity - Dept. of Political Science
30	Thu	
31	Fri	

17. TIME TABLE - ODD SEMESTER

Day	1 9:15- 10:10	2 10:10- 11:05	3 11:05- 12:00	4 12:00- 12:40	12:40- 01:35	5 1:35- 2:30	6 2:30- 3:20
Mon				L U N C H			
Tues							
Wed							
Thur							
Fri							
Sat							

TIME TABLE - EVEN SEMESTER

Day	1 9:15- 10:10	2 10:10- 11:05	3 11:05- 12:00	4 12:00- 12:40	12:40- 01:35	5 1:35- 2:30	6 2:30- 3:20
Mon				L U N C H			
Tues							
Wed							
Thur							
Fri							
Sat							

Notes

[illegible]

18. STUDENT LEAVE RECORD

[illegible]

Date	No. of days absent	Reason for absence	Parent's Signature	Class Incharge Signature	Principal's Signature

RECORD OF LATE COMING

Whenever a student comes late to college it will be marked by encircling the date in the calendar .A disciplinary action will be taken against the student who is given more than three warnings.

Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29		29	29
30	30	30	30	30	30	30	30		30	30
		31		31		31	31		31	

19. COLLEGE ANTHEM

1. Let's all rejoice & sing to the Lord
For the Saint we so revere
And raise our hearts and thank our God and sing out in
good cheer
Let's join with all who celebrate this feast from year to year
Of Saint Pious the Saint so Great
To everyone so dear

Chorus:

- St. Pious we love to sing of you
St. Pious you are our father too
St. Pious we are so proud of you
Long live our patron St.Pious
2. St. Pious was a friend of all He won youth with a smile He
lived up to his royal call And worked for all the time

For poor abandoned, useless lot, he gave his life entire and
never cease to conquer So there's only one desire. || Chorus ||
3. So while with joy we celebrate
And sing with voice so clear
We ask of this our Saint so great
To be with us right here
And help us how to live this day the glorious life he led
That we may strive for his life path
The love of God to spread. || Chorus ||

20. ASSEMBLY HYMNS

Count your many blessings

When upon life's billows you are tempest tossed, When you are discouraged, thinking all is lost, Count your many blessings name them one by one, And it will surprise you what the Lord hath done.

Count your blessings, name them one by one; Count your blessings, see what God hath done; Count your blessings, name them one by one, And it will surprise you what the Lord hath done.

Are you ever burdened with a load of care? Does the cross seem heavy you are called to bear? Count your many blessings, every doubt will fly, And you will be singing as the days go by.

When you look at others with their lands and gold, Think that Christ has promised you His wealth untold. Count you're many blessings, money cannot buy Your reward in heaven, nor your Lord on high.

So amid the conflict, whether great or small, Do not be discouraged, God is over all;

Count your many blessings, angels will attend,

Help and comfort give you to your journey's end.

LORD LET ME LIVE

Lord let me live in the shadows of your love
And grow in the knowledge of you
Teach me and help me to raise my mind above
To things that are worthy and true.

Ch: The more I know you the more I want to love,
 The more I love you the more I want to serve,
 The more I serve you the more I want to give,
 The more I give you the more I want to live.

You are the Christ who is sent by God on high
The Saviour and Lord of us all
Kind are you Lord for your help is ever high
Your mercy and love I recall

Ch: The more I know you the more I want to love,
 The more I love you the more I want to serve,
 The more I serve you the more I want to give,
 The more I give you the more I want to live.

Lord you are light brightly shining in my life
You drive out the fears of my life
You by my side I shall conquer every fear
You are the Lord of great might

Ch: The more I know you the more I want to love,
 The more I love you the more I want to serve,
 The more I serve you the more I want to give,
 The more I give you the more I want to live.

SHOWERS OF BLESSING

There shall be showers of blessing;
This is the promise of love;
There shall be seasons refreshing,
Sent from the Saviour above.

Showers of blessing.
Showers of blessing we need;
Mercy drops round us are falling,
But for the showers we plead.

There shall be showers of blessing,
Precious reviving again;
Over the hills and the valleys,
Sound of abundance of rain.

There shall be showers of blessing,
Send them upon us, O Lord;
Grant to us now a refreshing;
Come, and now honor Thy Word.

There shall be showers of blessing,
Oh that to-day they might fall,
Now, as to God we're confessing,
Now as on Jesus we call.

There shall be showers of blessing,
If we but trust and obey;
There shall be seasons refreshing,
If we let God have His way.

LORD'S PRAYER

Our father in heaven Holy be your name

Your kingdom come

Your will be done on earth as it is in heaven

Give us today our daily bread, forgive us our trespasses as we

forgive those who trespass against us

Lead us not into temptation

But deliver us from evil

Amen